



CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, June 7, 2016 at 7:00 PM
City Council Chambers, Room 202

1. APPROVAL OF RECORDS OF THE PREVIOUS MEETING

2. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING

3. COMMUNICATIONS FROM THE MAYOR:

3.1 Communication from Mayor Fiorentini requesting to have someone from his office to address the Council regarding the new Federal Reserve Bank Grant that we recently received for the Mt. Washington area Attachment

4. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES

5. UTILITY HEARING(S) AND RELATED ORDER(S)

6. APPOINTMENTS

Confirming Appointments

Non-confirming Appointments

Auxiliary Police

Resignations

7. PETITIONS

7.1 Communication from Curina H Atwood submitting Notice of Intent to Sell property pursuant to M.G.L. Chapter 61A; Portion of Assessor's Map 466, Block 185, Lot 18A; Lots 2, 3 & 4; 10 acres more or less on Kenoza st and giving City the right of offer of first refusal to buy

7.1.1 Related communication from Mayor Fiorentini relinquishing City's right of first refusal for this property on Kenoza st

7.2 Communication from Attorney Robert Harb representing applicant/owner Eric V Dorman; submitting Request to Waive Affordable Housing Requirement for one unit; relating to Document 34 of 2015; A Special Permit *Granted With Conditions* for a Four Unit Multifamily Dwelling; to be sold as condos; at unnumbered Auburn st; formerly known as #69

7.3 Communication from John Guerin, Chair; submitting findings and recommendations of the *Salary Survey Commission* Attachments

8. APPLICATIONS/HANDICAP PARKING SIGNS

9. ONE DAY LIQUOR LICENSES

9.1 Application for Hardiman/Remick wedding to have beer & wine license; Thursday, June 16th; 5 pm to 11 pm; at Winnekenni Castle *has License Commission approval* Attachment

10. APPLICATIONS FOR PERMIT

11. TAG DAYS

11.1 *Crohns & Colitis Foundation* – Add location on July 31st, *Heavenly Donuts*, So Main st
Previously granted April 19 2016 Attachment



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12. ANNUAL LICENSE RENEWALS:

Roller Skating Rink
Pool Tables
Sunday Pool
Bowling
Sunday Bowling
Buy & Sell Second Hand Clothing
Buy & Sell Second Hand Articles
Junk Dealer
Buy & Sell Old Gold
Pawnbroker
Limousines
Auctioneer
Theater
Exterior Vending Machine
Coin-Ops (Renewals)
Sunday License
Fortune Teller

13. HAWKER/PEDDLER

14. DRAINLAYER 2016 LICENSE

15. HEARINGS & RELATED ORDERS

16. NEW BUSINESS/ORDERS

17. ORDINANCES (FILE 10 DAYS)

- | | |
|---|---------------------|
| 17.1 Ordinance re: Parking – DELETE Seasonal Parking on Cogswell av | <u>File 10 days</u> |
| 17.2 Ordinance re: Parking – No Parking-North Side of Cogswell av | <u>File 10 days</u> |
| 17.3 Ordinance Relating To: Vehicles and Traffic; Amend City Code | |
| Chapter 240-98 Schedule P; Heavy Commercial Vehicles – Truck Exclusion | <u>File 10 days</u> |
| Corliss Hill rd, from Whittier rd to Plaistow NH town line and Whittier Road; | |
| Amesbury rd (southerly intersection) to Amesbury rd (northerly intersection) | |
| all vehicles over 2 1/2 tons; 24 hrs, 7 days | <u>Attachments</u> |

18. UNFINISHED BUSINESS OF PRECEDING MEETINGS

- 18.1 Document 15-C; Loan Order – Appropriate \$37,484,000.00 to finance the engineering and construction of improvements to the Water Treatment Plant and **Resolution** Authorizing Officer to file Application with Mass Dept of Environmental Protection for State Financial Assistance for Water Pollution Abatement

filed May 25 2016

Related communication from Robert Ward, Deputy DPW Director



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18.2 Document 20-D; Ordinance re: Parking, 52 High st, Rear of House, Handicap Parking
filed May 25 2016

18.3 Document 61-H; Communication from Councillor Daly O'Brien requesting to discuss the water supply quality, specifically, iron levels in our community

Continued from May 31 2016

[Attachments](#)

18.4 Document 61-I; Communication from Councillor Daly O'Brien requesting to discuss the need for loading zone on Washington st after business hours

Continued from May 31 2016

18.5 Document 64; Ordinance re: Vehicles and Traffic; Lawrence rd – Heavy Truck Exclusion
filed May 25 2016

[Attachments](#)

19. MONTHLY REPORTS

NO SCHEDULE

20. COMMUNICATIONS FROM COUNCILLORS

20.1. Communication from Councillor Vargas & President Michitson requesting to introduce Janet Begin of the *Marigold Montessori School*

20.2. Communication from Councillors LePage, Vargas and Sullivan requesting to introduce Keith Boucher of the Mt. Washington Neighborhood Group, to discuss the recent award of the *Federal Working Cities Challenge* from the *Federal Reserve Bank* of Boston

20.3. Communication from President Michitson requesting to address the plans for *Tilton, Consentino* and *Whittier Middle School* buildings

[Attachments](#)

21. RESOLUTIONS AND PROCLAMATIONS

NO SCHEDULE

22. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

23. DOCUMENTS REFERRED TO COMMITTEE STUDY

24. ADJOURN

3.1

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

June 3, 2016

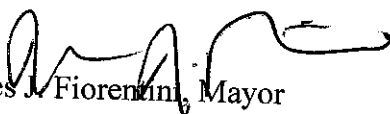
City Council President John A. Michitson and
Members of the Haverhill City Council

RE: Federal Reserve Bank Grant

Dear Mr. President and Members of the Haverhill City Council:

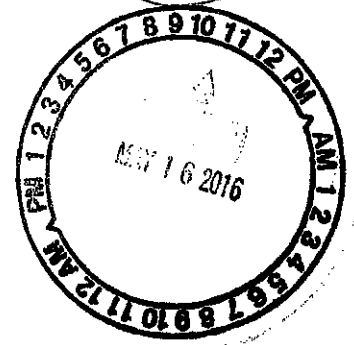
There will be someone from my office in attendance at the City Council meeting to discuss the new Federal Reserve Bank Grant that we recently received for the Mt. Washington area. I request permission to have someone from my office speak on this topic.

Very truly yours,


James J. Fiorentini, Mayor

JJF/dsvd

1956 Pine Ridge Court
Bloomfield Hills, MI 48302



May 9, 2016

✓ James J. Fiorentini, Mayor
c/o City Clerk, Linda L. Koutoulas
City of Haverhill
4 Summer Street Room 118
Haverhill, MA 01830

Board of Assessors
City of Haverhill
4 Summer Street Room 115
Haverhill, MA 01830

Conservation Commission
City of Haverhill
4 Summer Street Room 300
Haverhill, MA 01830

City Council
c/o City Clerk, Linda L. Koutoulas
City of Haverhill
4 Summer Street Room 118
Haverhill, MA 01830

Planning Board
City of Haverhill
4 Summer Street Room 201
Haverhill, MA 01830

Leo Roy, Commissioner
Department of Conservation and
Recreation
251 Causeway Street, Suite 900
Boston, MA 02114-2104
Attn: State Forester

Re: G.L. Chapter 61A; First Refusal Option to Purchase;
Notice of Intent to Sell Land For Residential Use
Record Owner: Curina H. Atwood
Portion of Assessor's Map 466 Block 185 Lot 18A
Being Shown as Lots 2, 3 & 4 on a plan entitled "Plan of Land located in Haverhill, MA,
Record Owner & Applicant Curina H. Atwood" dated 1/13/16 drawn by Christiansen
& Sergi, Inc., recorded at the Essex South district Registry of Deeds in Plan Book 453
Plan 26
Total of Land to be Sold- 10.6482 acres more or less
Kenoza Street, Haverhill, MA

Dear Mayor, City Council, Board of Assessors, Planning Board, Conservation Commission, and
Commissioner of the Department of Conservation and Recreation:

I am the present owner of the above referenced premises located on Kenoza Street,
Haverhill, MA. This property is shown as Lots 2, 3 & 4 on reduced plan attached hereto
recorded with the Registry of Deeds in Essex South District Registry of Deeds in Plan Book 453
Plan 26. Said lots are presently under Agricultural or Horticultural Land Tax Lien (G.L. Chap.

61A) for agricultural and horticultural use, to wit: The City of Haverhill Agricultural or Horticultural Land Tax Lien is dated January 5, 2000 and recorded with said Registry in Book 16146 Page 521.


As stated above, I intend to sell a portion of Tax Map 466 Block 185 Lot 18A (Lots 2, 3 & 4 on said recorded Plan) to be used by the purchaser for residential purposes, the location and acreage of land are shown on the plan attached hereto and is also shown as Lots 2, 3 and 4 on the map attached hereto drawn to scale from the assessor's maps in the City of Haverhill where the land is situated.

My current mailing address is 1956 Pine Ridge Court, Bloomfield Hills, MI 48302 and my telephone number is 248-851-3015. Also attached to and accompanying this letter is a certified copy of the executed Purchase and Sale Agreement specifying the purchase price and all terms and conditions of the proposed sale which is limited/conditional to only the release of the City of Haverhill's Right of First refusal under MGLA Chapter 61A. There are no additional agreements or statement of any additional consideration for any contiguous land under the same ownership not classified under this Chapter. No other land will be sold or is to be sold contemporaneously with the proposed sale herein. I am represented in this transaction by Attorney Robert D. Harb, 17 West Street, Haverhill, MA 01830, telephone number 978-373-5611.

Under G.L. Chapter 61A, the City of Haverhill has the first refusal option to meet the bona fide offer as set forth in the enclosed Agreement. This letter is to notify you of said option.

I would respectfully ask that I be notified in writing as soon as possible if the City of Haverhill will not exercise its option to purchase.

Very truly yours,


Curina H. Atwood

RDH/js

Enc. copy of plan, copy of portion of assessor's map, certified copy of Purchase and Sale Agreement

Duplicate original letter sent to all above by certified mail return receipt requested.

Duplicate original letter sent to all above by certified mail return receipt requested as follows:

Mayor Certified Mail RRR # 7015 1520 0000 1031 1803

City Council Certified Mail RRR# 7015 1520 0000 1031 1834

Board of Assessors Certified Mail RRR# 7015 1520 0000 1031 1810

Planning Board Certified Mail RRR# 7015 1520 0000 1031 1841

Conservation Commission Certified Mail RRR# 7015 1520 0000 1031 1827

State Forester Certified Mail RRR# 7015 1520 0000 1031 1858

I-haverhill-atwood

A CERTIFIED TRUE COPY
ATTESTED TO: Robert K. Ahern, Esq.

PURCHASE & SALE AGREEMENT

AGREEMENT made this 5th day of April, 2016, by and between:

I. PARTIES AND MAILING ADDRESSES:

Curina ~~H.~~^{atwood} Atwood
of: 1956 Pine Ridge Court, Bloomfield Hills, MI 48302

hereinafter called the "SELLER"; agrees to sell; and

RKACO, LLC by Robert K. Ahern, Member
of: 1301 Main Street, Tewksbury, MA 01876

hereinafter called the "BUYER" agrees to buy

upon the terms hereinafter set forth, the following described premises:

2. DESCRIPTION OF PREMISES:

The Plan and lot designations changed:

New Plan is entitled "Plan of Land located in Haverhill, MA, Record Owner & Applicant Curina H. Atwood 1956 Pine Ridge Court, Bloomfield Hills, Michigan" dated 1/13/16 drawn by Christiansen & Sergi, Inc., to be filed at the Essex South District Registry of Deeds,

Description: three vacant lots of land situated on Kenoza Street in Haverhill, MA shown As Lots 2, 3 & 4 on a Plan of Land located in Haverhill, MA, Record Owner & Applicant Curina H. Atwood 1956 Pine Ridge Court, Bloomfield Hills, Michigan" dated 1/13/16 drawn by Christiansen & Sergi, Inc., to be filed at the Essex South District Registry of Deeds. Lot 2 contains 2.3522 acres, Lot 3 contains 4.8928 acres and Lot 4 contains 3.4032 acres according to said Plan.

3. BUILDINGS, STRUCTURES, IMPROVEMENTS, FIXTURES:

None. Sale of vacant lots.

4. TITLE DEED.

Said premises are to be conveyed by a good and sufficient quitclaim deed running to the BUYER, or to the nominee designated by the BUYER by written notice to SELLER at least seven (7) days before the deed is to be delivered as herein provided, and said deed shall convey a good and clear record and marketable title thereto, free from encumbrances, except:

- (A) Provisions of existing building and zoning laws;
- (B) Existing rights and obligations in party walls which are not the subject of written agreement;
- (C) Such taxes for the then current year as are not due and payable on the date of the delivery of such deed;
- (D) Any liens for municipal betterments assessed after the date of this agreement;
- (E) Easements, restrictions, and reservations of record, if any, so long as the same do not prohibit or materially interfere with the current use of said premises.

5. PLANS.

If the deed refers to a plan that is necessary to be recorded with the deed then the SELLER shall deliver such plan with the deed in form adequate for recording or registration.

6. REGISTERED TITLE.

If the title to said premises is registered, said deed shall be in form sufficient to entitle the BUYER to a Certificate of Title to said premises. SELLER shall deliver with the said deed all instruments, if any, necessary to enable the BUYER to obtain such Certificate of Title.

7. PURCHASE PRICE.

The agreed to purchase price for the said premises is: Three Hundred Sixty Thousand and no/100 Dollars (\$360,000.00).

\$ 10,000.00	paid with offer, to be applied toward deposit;
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\$ 0.00	paid as an additional deposit, upon the signing of this Purchase & Sale Agreement (US Dollars);
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\$ 350,000.00	And the balance of: in US Dollars by bank treasurer's check or in certified funds at the time of closing.
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<hr/> \$ 360,000.00	TOTAL
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8. TIME FOR DELIVERY OF THE DEED.

The deed is to be delivered by 3pm, on the 30th day of June, 2016, at the Essex South District Registry of Deeds, or at the office of bank's attorney requested so long as it is within twenty miles of the Northern District Registry of Deeds, or unless otherwise mutually agreed upon in writing by the parties hereto.

IT IS AGREED THAT TIME IS OF THE ESSENCE OF THIS AGREEMENT.

9. POSSESSION AND CONDITION OF THE PREMISES.

Full possession of said premises, free of all tenants and occupants, is to be delivered at the time of the delivery of the deed, said premises to be then (a) in the same condition as they now are, reasonable use and wear thereof excepted; and (b) not in violation of said building and zoning laws; and (c) in compliance with provisions of any instrument referred to in Section 4. of this Agreement. The BUYER shall be entitled personally to inspect said premises prior to the delivery of the deed in order to determine whether the condition thereof complies with the terms of this clause.

10. EXTENSION TO PERFECT TITLE OR MAKE PREMISES CONFORM.

If the SELLER shall be unable to give title or to make conveyance, or to deliver possession of the premises, all as herein stipulated, or if at the time of the delivery of the deed, the premises do not conform with the provisions hereof, then any payments made under this agreement shall be forthwith refunded and all other obligations of the parties hereto shall cease; and this agreement shall be void without recourse to the parties hereto. The SELLER shall use reasonable efforts to remove any defects in title, or to deliver possession as provided herein, or to make the said premises conform to the provisions hereof, as the case may be, in which event the SELLER shall give written notice thereof to the BUYER at or before the time for performance hereunder; and, thereupon, the time for performance hereof shall be extended for a period of thirty (30) days. Reasonable effort means the expenditure of no more than \$1,500.00.

II. FAILURE TO PERFECT TITLE OR MAKE THE PREMISES CONFORM.

If, at the expiration of the extended time, the SELLER shall have failed to remove any defects in title, deliver possession, or make the premises conform, as the case may be, all as herein agreed, or if at any time during the period of this agreement or any extension thereof, the holder of a mortgage on said premises shall refuse to permit the insurance proceeds, if any, to be used for such purposes, then any payments made under this agreement

shall be, forthwith, refunded and all other obligations of the parties hereto shall cease; and this agreement shall be null and void, without recourse to the parties hereto.

12. **BUYER'S ELECTION TO ACCEPT TITLE.**

The BUYER shall have the election, at either the original or any extended time for performance, to accept such title as SELLER can deliver to the premises in it then condition and to pay therefore the purchase price without deduction, in which case the SELLER shall convey such title, except that in the event of such conveyance in accordance with the provisions of this paragraph, if the said premises shall have been damaged by fire or casualty insured against, then the SELLER shall, unless the SELLER has previously restored the premises to their former condition, either:

- (A) Pay over or assign to the BUYER, upon delivery of the deed, all amounts recovered or recoverable on account of such insurance, less any amounts reasonably expended by the SELLER for any partial restoration; or
- (B) If a holder of a mortgage on said premises shall not permit the insurance proceeds or a part thereof to be used to restore the said premises to their former condition or to be so paid over or assigned, give to the BUYER a credit against the purchase price, on delivery of the deed, equal to said amounts reasonably expended by the SELLER for any partial restoration.

13. **ACCEPTANCE OF DEED.**

The acceptance of a deed by the BUYER or his nominee as the case may be, shall be deemed to be a full performance and discharge of every agreement and obligation herein contained or expressed, except such as are, by the terms hereof, to be performed after the delivery of the deed.

14. **USE OF MONEY TO CLEAR TITLE.**

To enable the SELLER to make conveyance as herein provided, SELLER may, at the time of delivery of the deed, use the purchase money or any portion thereof to clear the title to any or all encumbrances or interests, provided that all interests so procured are recorded simultaneously with the delivery of the deed.

15. **INSURANCE.**

Until the delivery of the deed, the SELLER agrees to maintain insurance on said premises in its existent amount of coverage.

16. **ADJUSTMENTS/PRO-RATIONS.**

Interest and taxes for the then current fiscal year shall be apportioned to date of conveyance. Seller shall pay betterments assessed prior to passing papers; and the net amount thereof shall be added to or deducted from, as the case may be, the purchase price payable by the BUYER at the time of delivery of the deed.

17. **ADJUSTMENT OF UNASSESSED AND ABATED TAXES.**

If the amount of real estate taxes is not known at the time of delivery of the deed then they shall be apportioned on the basis of the taxes assessed for the preceding fiscal year, with a reapportionment as soon as the new tax rate and valuation can be ascertained. If the taxes which are to be apportioned shall thereafter be reduced by abatement, the amount of such abatement, less the reasonable cost of obtaining the same, shall be apportioned between the parties, provided that neither party shall be obligated to institute or prosecute proceedings for an abatement unless herein otherwise agreed.

~~18. **BROKER'S FEE.**~~

Intentionally Omitted.

~~19. **BROKER'S WARRANTY.**~~

Intentionally Omitted.

20. **DEPOSIT.**

All deposits made hereunder shall be held in escrow by Attorney Harb and shall be fully accounted for at the time of closing.

All funds deposited or paid by the Buyer shall be held in a non-interest bearing escrow account, by Seller's Attorney, as Escrow Agent, subject to the terms of this Agreement and shall be paid or otherwise duly accounted for at the time for performance. If a dispute arises between the Buyer and the Seller concerning to whom escrowed funds should be paid, the Escrow Agent may retain all escrowed funds pending written instructions mutually given by the Buyer and the Seller. The Escrow Agent shall abide by any Court decision concerning to whom escrowed funds shall be paid and shall not be made a party to a lawsuit solely as a result of holding escrowed funds. Should the Escrow Agent be made a party in violation of this Paragraph, the Escrow Agent shall be dismissed and the party asserting the claim against the Escrow Agent shall pay the agent's reasonable attorney's fees and costs. The duties of the Escrow Agent shall be determined by the express provisions of this Agreement and are

purely ministerial in nature. Parties hereto each release the Escrow Agent from any act done or omitted to be done by the Escrow Agent without actual negligence and in good faith in performance of its obligations and duties hereunder. The undersigned jointly and severally agree to protect and indemnify the Escrow Agent for and hold it harmless against any loss, liability, or expense incurred without willful misconduct or actual negligence on the part of the Escrow Agent, arising out of or in connection with the acceptance of, or the performance of its duties under this Agreement. The Escrow Agent shall not be disqualified from representing any party in a dispute concerning this Agreement or the escrow deposit by virtue of his acting as Escrow Agent.

21. BUYER'S DEFAULT; DAMAGES.

If the BUYER shall fail to fulfill the BUYER'S agreements herein, all deposits made hereunder by the BUYER shall be retained by the SELLER as liquidated damages.

The total amount of the deposits shall be the sole recourse of any claims, in law and in equity.

22. RELEASE BY HUSBAND OR WIFE.

Sellers to release all rights of homestead.

23. ~~BROKER AS PARTY.~~

Intentionally Omitted.

24. LIABILITY OF TRUSTEE, SHAREHOLDER, BENEFICIARY, ETC.:

If the SELLER or BUYER executes this agreement in a representative or fiduciary capacity, only the principal or the estate represented shall be bound, and neither the SELLER or the BUYER so executing, nor any shareholder or beneficiary of any trust, shall be personally liable for any obligation, express or implied, hereunder.

25. WARRANTIES AND REPRESENTATIONS.

The BUYER acknowledges that the BUYER has not been influenced to enter into this transaction by Seller or Broker nor has BUYER relied upon any warranties or representations not set forth or incorporated in this agreement or previously made in writing, except for the following additional warranties and representations, if any, made by either the SELLER or any other party.

NONE.

26. MORTGAGE CONTINGENCY CLAUSE.

~~The BUYER's obligation to purchase is conditioned upon BUYER obtaining a written commitment for mortgage financing in the amount of \$_____, at prevailing rights, terms, and conditions by _____. BUYER shall have an obligation to act reasonably and diligently to satisfy any condition within BUYER's control. If, despite reasonable efforts, BUYER has been unable to obtain such written commitment, BUYER may terminate this Agreement by giving written notice that is received by 5:00 p.m. on the _____ calendar day after the date set forth above. In the event that notice has not been received, this condition is deemed waived. In the event that due notice has been received, the obligations of the parties shall cease and this Agreement shall be rendered null and void, and all monies deposited by BUYER shall be returned. In no event shall BUYER be deemed to have used reasonable efforts to obtain financing unless BUYER has submitted one application by _____, and acted reasonably prompt in providing additional information requested by the lender.~~

Intentionally Omitted.

27. CONSTRUCTION OF AGREEMENT.

This instrument, executed in multiple counterparts, is to be construed as a Massachusetts contract, is to take effect as a sealed instrument, sets forth the entire contract between the parties, is binding upon and inures to the benefit of the parties hereto and their respective heirs, devisees, executors, administrators, successors and assigns, and may be canceled, modified or amended only by a written instrument executed by both the SELLER and the BUYER. If two or more persons are named herein as BUYER, their obligations hereunder shall be joint and several. The captions and marginal notes are used only as a matter of convenience and are not to be considered a part of this agreement or to be used in determining the intent of the parties to it.

28. LEAD PAINT LAW.

The parties acknowledge that, pursuant to Massachusetts law, whenever a child or children under the age of six (6) years of age reside in any residential premises in which any paint, plaster, or other accessible material contains dangerous levels of lead, the owner of the said premises must remove or cover said paint, plaster, or other material so as to make it inaccessible to children under six (6) years of age.

By signature of this agreement, the BUYER acknowledges receipt of a copy of the Lead Paint

Property Transfer Notification Certificate.

29. INSPECTION.

The seller hereby permits the buyer to enter onto the property for the purpose of inspection, digging test holes etc, preparing plans and filing a petition to the Conservation Commission. The buyer agrees to indemnify, defend and hold harmless the seller from any and all damages arising out of or incurred as a result of the buyer's inspections of the property. Buyer to provide the seller with a certificate of insurance before performing any work or inspections on or to the property. In the event the buyer fails to purchase the property, the buyer agrees to return the property back to its original condition.

30. RIGHT OF FIRST REFUSAL.

Seller's obligation hereunder is conditional upon and subject to the City of Haverhill waiving its right of first refusal to purchase the property under MGLA c. 61A.

31. RESTRICTION

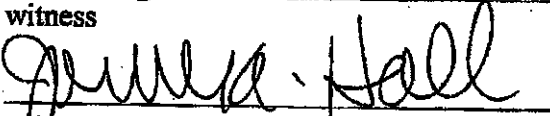
The Buyer agrees to grant a restriction or covenant to the Seller at the time of closing, that the Buyer will build only single family houses of at least 2,300 square feet on the premises.


NOTICE: THIS AGREEMENT IS A LEGAL DOCUMENT THAT CREATES BINDING OBLIGATIONS. IF NOT UNDERSTOOD, CONSULT AN ATTORNEY BEFORE SIGNING.


Executed on the date first above written.

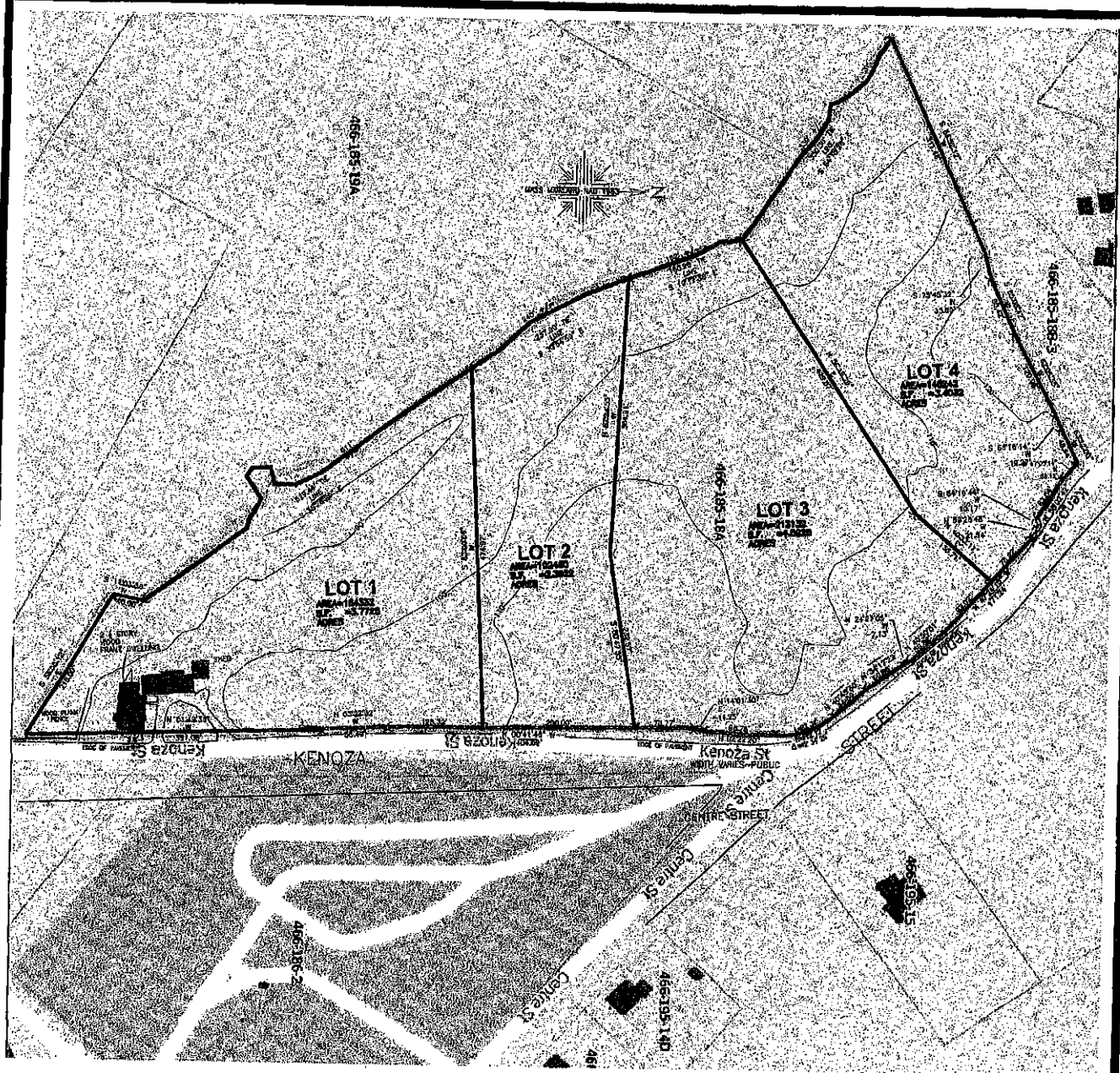
By:


witness


witness


Curina Atwood SELLER


Robert K. Ahern, Member BUYER
RKACO LLC



SCALE 1" = 200'

NEW LOT CONFIGURATION

FOR

PARCEL 466-185-18A
KENOZA STREET
HAVERHILL, MA 01830



PROFESSIONAL ENGINEERS & LAND SURVEYORS
CHRISTIANSEN & SERGI, INC.

160 SUMMER ST. HAVERHILL, MA. 01830 WWW.CSI-ENGR.COM
 TEL. 978-373-0310 FAX. 978-372-3960

© COPYRIGHT 2016

JAMES J. FIORENTINI
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

2.11
CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

June 3, 2016

City Council President John A. Michitson and
Members of the City Council

RE: G.L. Chapter 61A; First Refusal Option to Purchase;
Record Owner: Curina H. Atwood
Portion of Assessor's Map 466 Block 185 Lot 18A, 10.6482 acres more or less to be sold,
Kenoza Street, Haverhill, MA

Dear Mr. President and Members of the City Council:

The City of Haverhill relinquishes their right of first refusal of Map 466, Block 185, Lot 18a.

Very truly yours,

James J. Fiorentini
Mayor, City of Haverhill

JJF/dsvd

ROBERT D. HARB

ATTORNEY AT LAW

17 WEST STREET

HAVERHILL, MASSACHUSETTS 01830

TEL: (978) 373-5611

FAX: (978) 373-7441

E-MAIL: bobharb@aol.com

7.2

OF COUNSEL

ALFRED J. CIROME

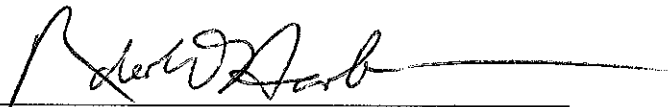
June 1, 2016

City Council
City of Haverhill
4 Summer Street
Haverhill, MA 01830

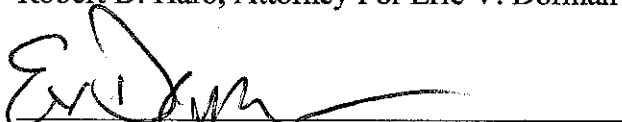
Re: **Request to Waive Affordable Housing Requirement**
Document 34 of 2015
Special Permit For a Four Unit Multifamily Dwelling
To Be Sold As Condominiums
Unnumbered Auburn Street Formerly Known as #69
Eric V. Dorman-Owner/Applicant
Assessor's Map 610 Block 491 Lot 15

On May 12, 2015 the City Council passed the above Special Permit with Conditions. Notice of this Decision was duly recorded with the Essex South District Registry of Deeds in Book 34242 Page 593. Applicant is requesting at this time that the Affordable Housing Requirement of one unit in this four unit development be waived.

Respectfully submitted,



Robert D. Harb, Attorney For Eric V. Dorman


Eric V. Dorman, Owner/Applicant

ROBERT D. HARB

ATTORNEY AT LAW

17 WEST STREET

HAVERHILL, MASSACHUSETTS 01830

TEL: (978) 373-5611

FAX: (978) 373-7441

E-MAIL: bobharb@aol.com

OF COUNSEL

ALFRED J. CIROME

June 1, 2016

City Council
City of Haverhill
4 Summer Street
Haverhill, MA 01830

Re: **Brief In Support of Request to Waive Affordable Housing Requirement**
Document 34 of 2015
Special Permit For a Four Unit Multifamily Dwelling
To Be Sold As Condominiums
Unnumbered Auburn Street Formerly Known as #69
Eric V. Dorman-Owner/Applicant
Assessor's Map 610 Block 491 Lot 15

To Assist the Council in this matter the following short brief is being filed.

The Special Permit required that one unit be sold as Affordable Housing for low and moderate income households at an Affordable Sales Price. "Affordable Sales Price" is defined as 50% or the HOME maximum value limits for Essex County as published from time to time by the department of Housing and Urban development under the agency's HOME program. At the present time, Applicant believes the HOME Maximum value limits for Essex Count are \$335,000.00. Therefore, the Affordable Sales price would be \$167,500.00. This price is less than the cost to the Owner to buy the land and build the unit. None of these units located on Auburn Street in the Acre area of the City will sell at anywhere near this maximum HOME maximum sale price of \$335,000.00.

At the time of the Application, Applicant was under the belief that the City had attained the 10% low to moderate income stock requirement, and that this project was exempt from this requirement. Applicant is now under the information and belief that the City has now attained the 10% low to moderate income percentage of housing stock so that the Affordable Housing Requirement of the Ordinance, at last at this time, is not presently in effect.

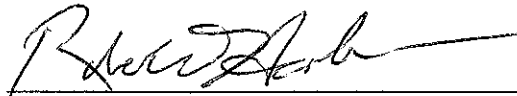
Applicant also was under the belief that because only four units were involved in this project that based upon the Ordinance. Although the Ordinance requires 10% of the Units to be made available for such affordable housing at affordable sale price, the Ordinance further states a fractional share of 0.40 or less shall require no contribution to satisfy the fractional share. Contrary to this statement, the Ordinance goes on to state that projects of six units or fewer shall

provide one unit. This in actuality makes the affordable percentage in a four unit development to be 25%, or 2.5 times the required percentage, making this project economically unsound.

Further, the Applicant is building and improving one of the City's inner core residential districts that would be greatly improved and revitalized by his project. The project would not be fiscally sound or viable if the Applicant had to sell 25% of the units at 50% of the HOME maximum sale value.

Applicant is ready to begin construction. He has obtained all required variances, Planning Board Approvals, Definitive Plan Approvals, and Site Plan Approvals. Applicant requests your assistance is making this project a reality and requests the Affordable Housing requirement for this Special Permit Project be waived.

Respectfully submitted.

A handwritten signature in black ink, appearing to read "Robert D. Harb", with a long horizontal flourish extending to the right.

Robert D. Harb, Attorney For Eric V. Dorman

RDH/js
Enc.

1-city clerk-dorman

19



SO. ESSEX #452 Bk:34242 Pg:593
07/24/2015 02:25 PERMIT Pg 1/19

RECEIVED

2015 MAY 19 AM 11 16

CITY OF HAVERHILL, MASSACHUSETTS

NOTICE OF DECISIONCITY CLERK'S OFFICE
HAVERHILL, MA.

YOU ARE HEREBY NOTIFIED OF THE DECISION OF THE CITY COUNCIL ON THE APPLICATION OF:

ERIC V. DORMAN

APPLICANT AND OWNER (IF DIFFERENT)

for property located at:

UNNUMBERED AUBURN STREET FORMERLY KNOWN AS #69
SITE LOCATION, ASSESSOR'S MAP, BLOCK, PARCEL NUMBERS

which was filed with the City Clerk on May 19 2015 as signified by the City Clerk's date stamp.**DATE**

The Council, as authorized by Section 15, Chapter 40A of the MGL held a PUBLIC HEARING on:

MAY 12, 2015

DATE OF HEARING (CONTINUANCE IF APPLICABLE)The Council voted to **GRANT/DENY** said application.Vote on Special Permit **WITH/ WITHOUT** Conditions

	YES	NO	ABSENT
PRESIDENT MICHITSON	X		
COUNCILLOR SCATAMACCHIA	X		
COUNCILLOR BARRETT	X		
COUNCILLOR MACEK	X		
COUNCILLOR RYAN	X		
COUNCILLOR SULLIVAN	X		
COUNCILLOR DALY O'BRIEN	X		
COUNCILLOR MCGONAGLE	X		
COUNCILLOR LEPAGE	X		

See attachments for reasons for decision of the City Council.*

An appeal of this Decision shall be made pursuant to Section 17 of Chapter 40A, MGL, and shall be filed with Superior or District Court within twenty (20) days after the date of filing of the above cited decision with the Office of the City Clerk. Procedural appeals shall be taken in accordance with Section 17 of Chapter 40A, MGL.

May 28 2015

DATE

CITY COUNCIL PRESIDENT

*Record of evidence and detailed record of proceedings of the City Council hearing have been filed with the City Clerk and are incorporated herein by reference and considered a part hereof.



CITY OF HAVERHILL, MASSACHUSETTS

CERTIFICATION OF DECISION

I, the City Clerk of the City of Haverhill, hereby certify that the City Council NOTICE OF DECISION on the application of:

Eric V Dorman

APPLICANT AND OWNER (IF DIFFERENT)

for a special permit to:
build a 4-unit multifamily dwelling to be sold as condos

at: unnumbered Auburn st formerly known as #69

STREET NAME AND NUMBER

has been filed with this office on:

May 19 2015

, and that

DATE OF FILING

- (1) ☒ Twenty (20) days have elapsed from the date the Decision was filed and no appeal notice to the District or Superior Court has been received by this office.
- (2) ☐ If an appeal had been taken, notice has been received that said appeal has been dismissed or denied.
- (3) ☐ The application was denied.

As a condition of the Special Permit becoming effective, the applicant must record this NOTICE OF DECISION and CERTIFICATION OF DECISION at the Registry of Deeds as required and in compliance with Chapter 40A of the MGL and to file evidence with the City Clerk attesting that said NOTICE OF DECISION and CERTIFICATION OF DECISION have been duly recorded as cited above.

Upon receipt by the City Clerk of evidence that the NOTICE OF DECISION and CERTIFICATION OF DECISION of the City Council has been duly recorded and indexed in the Grantor Index under the name of the Owner of Record (registered land to be noted on the Owner's Certificate of Title) and the Essex County South District Registry of Deeds, such evidence will be placed on file in the office of the City Clerk.

July 23 2015

DATE


LINDA L. KOUTOULAS, CITY CLERK

34

Hearing May 12
2015

Robert D. Harb
ATTORNEY AT LAW
17 WEST STREET
HAVERHILL, MASSACHUSETTS 01830

TEL: (978) 373-5611
FAX: (978) 373-7441
EMAIL: bobharb@aol.com

Of Counsel
Alfred J. Cirome

March 13, 2015

City Council
City of Haverhill
4 Summer Street
Haverhill, MA 01830

Re: APPLICATION FOR A SPECIAL PERMIT
FOR A FOUR UNIT MULTIFAMILY DWELLING
UNNUMBERED AUBURN STREET
f/k/a 69 Auburn Street
Haverhill Assessor's Map 610 Block 491 Lot 15
Containing 14,000 Square Feet ±

Eric V. Dorman of 140 Hale Street, Haverhill, MA, hereby applies to the City Council for a Special Permit under the terms and provisions of the Haverhill Zoning Ordinance Chapter 255 to construct a four unit multifamily dwelling on Auburn Street on Assessor's Map 610 Block 491 Lot 15. Said premises was formerly known as 69 Auburn Street and is the same premises conveyed to the Applicant/Owner by deed recorded with the Essex South District Registry of Deeds in Book 32940 Page 452.

Said dwellings are to be sold as condominiums.

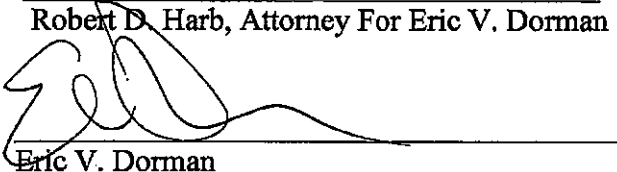
This Application is accompanied by:

30 sets of the Site Plan;
30 sets of the Specs and Building Plans;
A Legal Description; and the required filling fee.
Applicant waives the 60 day hearing requirement.

Respectfully submitted,



Robert D. Harb, Attorney For Eric V. Dorman



Eric V. Dorman

l-city-dorman-sp

IN CITY COUNCIL: March 18 2015
REFER TO PLANNING BOARD and
COUNCIL HEARING: May 12 2015

Attest:


City Clerk

IN CITY COUNCIL: May 12 2015
ON MOTION OF COUNCILLOR MACEK TO PASS THE
SPECIAL PERMIT WITH CONDITIONS AS STATED IN THE
LETTER DATED MAY 8 2015 from WILLIAM PILLSBURY
JR, ECONOMIC DEVELOPMENT & PLANNING DIRECTOR;
AND ALSO ALL ITEMS IN LETTERS FROM CITY DEPTS
ALONG WITH REQUIREMENTS FOR SPECIAL PERMITS ARE
MADE PART OF THE PROJECT APPROVAL
MOTION PASSED and PASSED WITH CONDITIONS
City Clerk

Petition from Atty. Robert Harb
for applicant Eric V Dorman requesting
a Hearing to grant a Special Permit
to build a 4 unit multifamily dwelling
on Unnumbered Auburn st; formerly known
as #69 to be sold as condos
(vacant lot)

IN CITY COUNCIL: March 17 2015
REFER TO PLANNING BOARD AND VOTED:
COUNCIL HEARING MAY 12 2015

IN CITY COUNCIL: May 12 2015
PASSED WITH CONDITIONS

RETURN TO CITY CLERK'S OFFICE
ROOM 118
4 SUMMER ST
HAVERHILL, MA 01830
978-3742312

RECEIVED
2015 MAR 13 AM 9 23
CITY CLERK'S OFFICE
HAVERHILL, MA



Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

May 8, 2015

TO: City Council President John J. Michitson and members of the Haverhill City Council

FROM: William Pillsbury, Jr. Economic Development and Planning Director

SUBJECT: Auburn Street Special permit- 4 units

At its meeting of April 8, 2015 the Haverhill Planning Board voted a favorable recommendation to the City Council for the proposed 4 unit multifamily special permit. The minutes of the public hearing are attached for your review.

This project had previously received approval from the zoning board of appeals.

The role of the Board was to conduct a public hearing to make a recommendation to the city council relative to the special permit. The proposed project represents a proposal for 4 units of multifamily homes on Auburn Street.

The city departments have reviewed the project and their reports are contained in your packages. The project if approved for a special permit by the city council must then be filed for a full definitive plan with the planning board at which time the detailed design will be presented pursuant to the city of Haverhill subdivision regulations.

Specifically, I recommend that the Council as part of its approval of a special permit include as conditions the comments from the letters of the City departments; any additional comments/ conditions deemed necessary by the city council; and an umbrella condition that the project comply with all the requirements of zoning code 255-94.

Each of the above specific items if adopted as conditions will be required to be incorporated into and complied with in the definitive plan filing.

As Planning Director, I believe this project is in the best interest of the City of Haverhill in that it provides needed infill housing in the inner city area without the requirement to add additional utilities to service the project.

Specifically, pursuant to zoning ordinance Ch. 255-80 (as applicable) the following findings must be made by the City Council relative to the project:

the request meets all pertinent conditions listed in article XI of the ordinance;
the request is desirable to the public convenience or welfare;

the request will not impair the integrity or character of the district or adjoining zones nor be detrimental to the health, morals or welfare and will be in conformity with the goals and policies of the master plan;

The requested use provides for the convenience and safety of vehicular and pedestrian movement within the site and in relation to adjacent streets;

The requested use provides for adequate methods of disposal for sewage refuse and other wastes and adequate methods for storm water and drainage;

The requested use provides for adequate off street loading and unloading of service vehicles;

The requested use preserves historical buildings and uses.

Proposed conditions and stipulations:

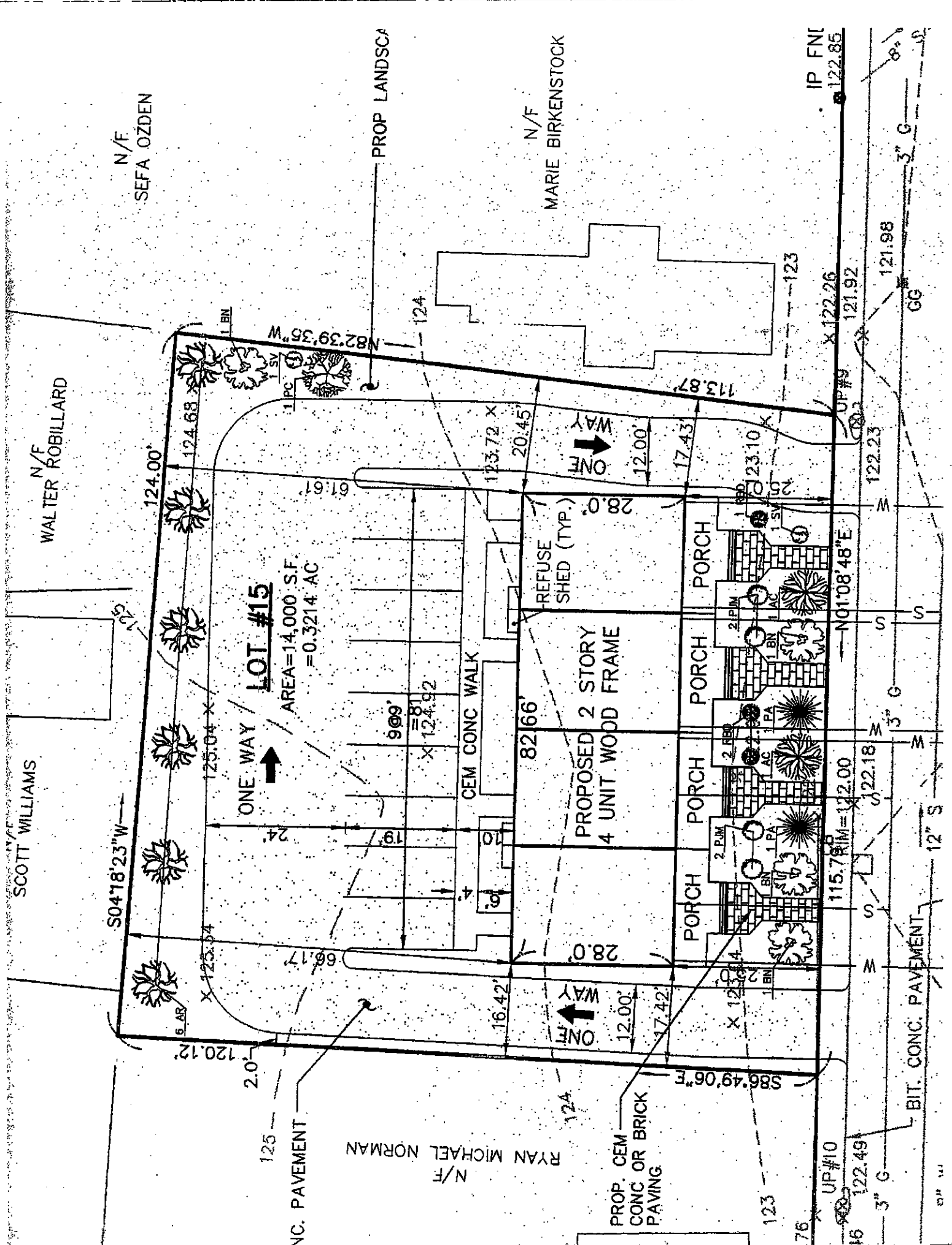
I offer the following recommended conditions be made part of the special permit approval:

Require that the developer comply with all of the additional requirements of the City's subdivision regulations for water and sewer and drainage improvements as contained within those regulations and further detailed in the above listed and attached letters from the departments. These items shall be reflected in the definitive plan to be filed with the Planning board.

Recommendation

As Planning Director, I concur with the favorable recommendation based on an assumption that all items in the letters from the City Departments along with all requirements for special permits would be made part of the special permit for the project.

This project with the incorporation of the recommended conditions is generally in conformity with the City's master plan as well as providing sufficiently for traffic, public safety and other utility considerations. The project as proposed appears to conform to all other special permit requirements. On the basis of adopting the proposed conditions/stipulations, I recommend that the council act favorably on this project.





CITY OF HAVERHILL
MASSACHUSETTS 01830

PLANNING BOARD

CITY HALL, ROOM 201
FOUR SUMMER STREET
HAVERHILL, MASSACHUSETTS 01830
TELEPHONE (978) 374-2330
FAX (978) 374-2315

CITY OF HAVERHILL
MASSACHUSETTS PLANNING BOARD
NOTICE OF DECISION

YOU ARE HEREBY NOTIFIED OF THE DECISION OF THE PLANNING BOARD ON THE APPLICATION OF (see below) called Auburn Street Special Permit

Special Permit Hearing

Eric V. Dorman
Applicant 4-8-15 Planning Board Meeting

Owner

Eric V. Dorman Auburn Street Special Permit Plan @ the 4-8-15 Planning Board Meeting

For property located at Unnumbered Auburn St. 610 491 Lot 15
Site location, Assessor's Map, Block, Parcel Numbers

This application for a special permit was submitted to the City Clerk on 3-13-15. The owner/applicant applied for a special permit to construct a four unit multifamily dwelling on Auburn Street. See Assessors Map 610, Block, 491, Lot 15. Said dwellings are to be sold as condominiums. **at the cited location.**

The Planning Board **voted on 4-8-15 at 7:00 p.m. in Room 202** to forward a **favorable recommendation to the City Council re: the Unnumbered Auburn Street special permit @ the Haverhill Planning Board Meeting that was held in the City Council Chambers, Room 202 on 4-8-15, Wednesday Evening at 7:00 p.m.**

YES NO ABSENT ABSTAINED

KAREN PEUGH
BOB DRISCOLL
KENNETH CRAM
KRYSTINE HETEL
PAUL HOWARD, Chairman
JACK EVERETTE
APRIL DerBoghossian
KAREN BUCKLEY
BILL EVANS

YES			
YES			
YES			
		ABSENT	
YES			
YES			
		ABSENT	
YES			
YES			

Also Present:

William Pillsbury, Economic Devlp. & Planning Director
Lori Woodsum, Planning Dept., Office Mgr./Board Clerk

5/8/15
DATE

Paul B. Howard
Chairman
Paul B. Howard

April 8, 2015
Planning Board Meeting
UNNUMBERED AUBURN STREET SPECIAL PERMIT
f/k/a 69 Auburn Street


Attorney Robert Harb came forward to represent the applicant. After a short presentation it was requested that the board forward a favorable recommendation to the city council.

Please note that there was an abutter that had a concern with the parking and noted that it was different in the winter in that area and felt it would be better in the back. It was a very dense area and hoped that this would not over pack the area and make it more congested.

Director William Pillsbury, Jr., noted that it was a smaller infill housing project and was in the CDBG Target Area. He felt that it was a positive investment upgrade to the neighborhood. He recommended that the board forward a favorable recommendation to the city council on the proposal as presented.

After board consideration Member Bob Driscoll motioned forward a favorable recommendation to the city council for the Unnumbered Auburn Street special permit. Member Karen Peugh seconded the motion. Members that voted in favor were: Karen Peugh, Bill Evans, Karen Buckley, Kenneth Cram, Jack Everette, Bob Driscoll and Paul B. Howard. Members Krystine Hetel and April DerBoghossian were absent.

Signed,


Paul B. Howard
Chairman

Cc: Special Permit File for Unnumbered Auburn Street
Owner/Applicant
Engineer/Surveyor
City Clerk (original)
City Engineer John Pettis, III
& all City Departments
Robert Harb Esquire



Haverhill

Paul J. Jessel, Collection System Supervisor
Water/Wastewater Division
Phone: 978-374-2382 Fax: 978-521-4083
pjessel@haverhillwater.com

April 6, 2015

To: William Pillsbury
Planning Director/ Grants Coordinator

Subject: 69 Auburn Street Special Permit
ID #: 610-491-15

Water and Wastewater Divisions have reviewed the above subject matter and offer the following Comments:

Wastewater

1. City's GIS doesn't show the gravity sewer main within the full width of the Lot(s) frontage. Developer may be required to extend the gravity sewer to accommodate all homes.

Water Division

See attached letter from Glen Smith, Water maintenance Supervisor

Water and Wastewater Divisions do not object with this Special Permit and reserves the right to provide additional comments once a site plan is submitted.

If you have any questions please do not hesitate to call me at (978) 374-2382.

Sincerely,

Paul J. Jessel
Collection System Supervisor

ID #: 610-491-15

WWTP File#: 150075-A

cc: Robert Ward, W/WWTP
John Pettis, III P.E.
Glen Smith, Water Distribution
John D'Aoust, Water Treatment
Steve Stapinski, merreng@aol.com



Haverhill

Glenn F. Smith, Water Maintenance Supervisor
Water/Wastewater Division
Phone: 978-374-2368 Fax: 978-374-2441
gsmith@haverhillwater.com

March 3, 2015

To: William Pillsbury, Planning Director
City Hall, Room 201
4 Summer Street
Haverhill MA 01830

Phone: (978) 374-2330
Fax : (978) 374-2315

Re: 69 / 71 AUBURN STREET
Map 610, Block 491, Lots 15
File #: 15007-A

Dear Mr. Pillsbury;

This Parcel is for proposed construction of a FOUR FAMILY DWELLING on a single vacant lot

If this lot is approved, the Water Department will require the owner of the property, to perform the following, at their own expense.

- 1) A water service application for EACH UNIT must be filed with the Haverhill Water Department to determine service size requirements
- 2) All fees for Application, Entrance and Impact will be payable at the time of filing for a Water Service Application
- 3) Schedule with the Haverhill Water Department for the installation of the NEW water services to be installed at the owners expense.
- 4) Water services shall be installed in accordance with the latest Water Department Regulations.
- 5) The 1" Water Service can be 1" Blue PE 200psi CTS (Plastic Service Pipe)
- 6) The Water Service must enter the house in a heated space and the shutoff valve and meter must be accessible.

If there are any questions please call the Water Maintenance Office.

Sincerely

Glenn F. Smith
Water Maintenance Supervisor



James J. Florentini
Mayor

Richard B. Borden
Fire Chief

Haverhill Fire Department

Fire Prevention / Investigation Unit

D/C William F. Laliberty
Lieut. Roger E. Moses
Insp. Steven Trocki



4 Summer St, Room 113
Tel: (978) 373-8460
Fax: (978) 521-4441

March 20, 2015.

William Pillsbury, Planning Director
4 Summer Street, room 201
Haverhill, MA 01830

Re: Auburn Street/ 610-491-15/ Four Unit Residential Dwelling/ Special Permit

The planning, design and construction of new buildings, renovation of existing buildings and structures to provide egress facilities, fire protection and built-in fire protection equipment shall be in accordance with 780 CMR; and any alterations, additions or changes in buildings required by the provisions of 527 CMR which in the scope of 780 CMR, 8th edition, shall be made in accordance therewith. (527 CMR 1.04(4) and 780 CMR 101.2)

Plans approved by the fire department are approved with the intent they comply in all respects to 780 CMR, 527 CMR, MGL Chapter 148 and any City of Haverhill ordinance. Any omissions or errors on the plans do not relieve the applicant of complying with applicable requirements.

I have reviewed the submitted Special Permit application for the address stated above and in the interest of public safety, have the following comments:

- This Special Permit proposal involves the constructing of four (4) attached condominium units in one (1) building. Massachusetts State Building Codes mandate that a residential fire sprinkler to be installed in townhouses that are designed with three (3) or more attached units.
- The Massachusetts State Building Code (MSBC), 8th edition, 780 CMR R202; Definitions, define a *Townhouse* as a single-family dwelling unit constructed in a group of three or more attached units in which each unit extends from foundation to roof and with a yard or public way on at least two sides.
- MSBC, 780 CMR R313.1; *Townhouse automatic fire sprinkler systems*, an automatic residential fire sprinkler system shall be installed in townhouses.
- MSBC, 780 R313.1.1; *Design and Installation*, automatic residential fire sprinkler systems for townhouses shall be designed and installed in accordance with NFPA 13, 13R or 13D, as applicable.
 - A townhouse building with an aggregate area:
 - Less than 12,000 square feet shall be permitted to use a NFPA 13-R system.
 - 12,000 square feet or more shall use a NFPA 13 system.

For the purpose of this section, the aggregate area shall be the combined area of all stories of the building and the fire walls shall not be considered to create separate buildings. Aggregate area shall include garage area, basement area, finish attic. Unfinished attic area shall not be included in the aggregate area.

Respectfully,

William F. Laliberty
Deputy Fire Chief

LEGAL DESCRIPTION

The land at 69 Auburn Street, Haverhill, Essex County, Massachusetts, bounded and described as follows:

Beginning at a stone bound at the southwesterly corner thereof by land now or formerly of Hutchins; thence:

- | | |
|-----------|--|
| NORTHERLY | by said Auburn Street one hundred fifteen (115) feet to land now or formerly of Crowell; thence |
| EASTERLY | by said land now or formerly of Crowell one hundred nine and one-third (109 1/3) feet to a stake by land now or formerly of the City of Haverhill; thence |
| SOUTHERLY | by said land now or formerly of the City of Haverhill and land now or formerly of Chesley one hundred twenty-four (124) feet to land now or formerly of Hutchins; thence |
| WESTERLY | by said land now or formerly of Hutchins, as the fence now stands, one hundred fourteen (114) feet to the point of beginning. |

Being the same premises conveyed to Eric V. Dorman by deed of Frank W. Garwich, dated October 31, 2013, recorded with the Essex South District Registry of Deeds in Book 32940 Page 452.

Dorman-description

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
ROBERT H. SCATAMACCHIA
VICE PRESIDENT
MELINDA E. BARRETT
WILLIAM J. MACEK
WILLIAM H. RYAN
THOMAS J. SULLIVAN
MARY ELLEN DALY O'BRIEN
MICHAEL S. MCGONAGLE
COLIN F. LEPAGE



CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.ci.haverhill.ma.us
citycnd@cityofhaverhill.com

CITY OF HAVERHILL HAVERHILL, MASSACHUSETTS 01830-5843

DOCUMENT 34- MINUTES OF A HEARING HELD ON MAY 12, 2015 FOR A PETITION FROM ATTORNEY ROBERT HARB FOR APPLICANT ERIC V. DORMAN FOR A SPECIAL PERMIT TO BUILD 4-UNIT MULTIFAMILY DWELLING ON UNNUMBERED AUBURN STREET, FORMERLY KNOWN AS #69 TO BE SOLD AS CONDOMINIUMS

SUBJECT: Document 34 - Petition from Attorney Robert Harb for applicant Eric V. Dorman requesting Special Permit to build a 4-unit multifamily dwelling on Unnumbered Auburn Street; formerly known as #69 to be sold as condominiums (vacant lot)

Present: President John Michitson, Councillor Robert Scatamacchia, Councillor Melinda Barrett, Councillor William Macek, Councillor William Ryan, Councillor Thomas Sullivan, Councillor Mary Ellen Daly O'Brien, Councillor Michael McGonagle, Councillor Colin LePage

City Clerk Linda Koutoulas: Petition has been received from Attorney Robert Harb for applicant Eric V. Dorman requesting a Special Permit to build a 4-unit multifamily dwelling on unnumbered Auburn Street, formerly known as #69 to be sold as condominiums (vacant lot). A Conditional favorable recommendation has been received from the Planning Board and Director William Pillsbury

President Michitson: I open the hearing.

My name is Attorney Robert Harb. I have offices at 17 West Street. I'm here with the applicant, Mr. Dorman and our surveyor Mr. Stapinski. You all have copies of the plans. This is a special permit application for a 4-unit dwelling to be sold as condominiums. I have submitted a brief in support of this and you will note in the brief a few years ago the Council had approved a 5-unit plan but it never got built. Mr. Dorman only bought this about a year and a half ago and starting after about a year, he and I and the surveyor have been working on this proposal. This is one of the few remaining empty lots. There used to be a building there. It burned down. Never was replaced. It's an acre infill lot. We are hoping to be able to improve the neighborhood by building a brand new 4-unit condominium. We downsized the unit to provide for parking in the rear where the prior plan didn't have that. Some of the neighbors had asked to make sure that we could accomplish that so we wouldn't perhaps take up more curb cuts and parking on the street. We went to Planning, and as was suggested by Madame Clerk, the Planning Board was unanimously was in favor of this. There were some conditions and letters from the Fire and the Water/Wastewater. The applicant is in agreement with all those letters and conditions put by the department heads. This application I believe will meet all the requirements of the special permit as I put it in my brief. It's a use that is allowed. We meet all the special permit requirements and conditions. It's desirable for the public to have an infill lot here instead of an empty lot. It won't impact the integrity of the area. The area is made up of housing. It's all housing and some are multiple family housing. It's really going to be an improvement. We are not going to cause any traffic or parking problems because we have parking in the rear. We have city sewer, city water and we are going to attend to whatever we need to do for a (inaudible) pump lift station is required. This certainly isn't a historical site. We would ask that the Council approve this special permit so that we can then move forward to go to the definitive plan with

Planning as is a requirement of this multifamily use and proceed as Mr. Dorman would like to improve the area.

President Michitson: Thank you very much. Is there anyone else in favor that would like to speak? Is there anyone else in favor that would like to speak? Is there anyone opposed that would like to speak? Is there anyone opposed that would like to speak? I now close the hearing. Council what is your wish?

Councillor Macek: Move for approval of the special permit application.

Councillor Daly O'Brien: Second with discussion.

President Michitson: Motion by Councillor Macek, seconded by Councillor Daly O'Brien

Councillor Macek: I just wanted to ask. If I could ask Attorney Harb one question. There is a section on the plan that we received that says approved by the City of Haverhill Board of Appeals. Have you gone to the Board of Appeals?

Attorney Harb: We've gone to the Board of Appeals. We filed in November of 14 and received the Board's approval for any variance we needed from the zoning ordinance and we obtained them, similar to what the prior developer had done in the past. That was unanimous also.

Councillor Macek: Great, thank you. I just wanted to ask that. I also would like to state that I think this is an excellent project for that area. I'm familiar with the area and the lot in particular and I think it will be a nice addition to the neighborhood.

President Michitson: Councillor just for clarity, you did have the conditions rolled into the motion?

Councillor Macek: I haven't but I would have intended to do that at the appropriate time. I would like to have the approval including the proposed conditions and stipulations as cited in the letter from our Planning Director and also his recommendation to be part of the approval.

President Michitson: There's a motion by Councillor Macek, seconded by Councillor Barrett. We do have some other Councillors that would like to speak.

Councillor Ryan: I want to join my colleague Councillor Macek in commending the developer and everyone involved. Steve and you for proposing and following thru with this project. I have no doubt you are going to have a unanimous vote on the City Council. It's very exciting that someone would go in and make this investment. Part of the reason this works is because you are putting 4 units together and when you figure the cost of construction now, and purchase of the land and all that, you can't do on one for two units, the numbers don't work. Four units, it's going to be marginal. I thank you for your courage and your belief in the City of Haverhill that we are going to do something to make the rest of Auburn Street look as good as the address that you have. I just want to deviate, talking on this, after this is done I am going to ask for a letter to go to the Mayor. One of the problems that we have as a community, is that we have no plan for our urban area. I've asked a number of people who build houses and develop, why don't you buy one of these multiples that are run down in the middle of the acre, up in the Mt. Washington area. And the answer is always it's so costly. Forget the cost of the building and the development, the fees along. If you want to build a single family home in Haverhill, I think it's \$11,000. You know there's no way to waive it. There's nobody to help you. You almost go in. You're like the enemy. You want to build a house in the acre, we are going to do everything we can to hold you up. We say it in a different way. We are not so up front. We just whack the fees, the inspections, you name it. We level everything on it. We have block grant monies available but we don't give a dime to that. There really is no plan. If somebody

on the City Council or in the audience can tell me what the City's plan is for doing just what this gentleman is doing in the acre and the Mt. Washington area. I'd like to hear.

Councillor Sullivan: I too agree that this is a great proposal. It's a tough area but it's an area that certainly deserves new housing. Hopefully, it will spur on some renovation projects in some of the other housing in the area and I commend you for that. I am curious, what would be the sale price of these units?

Mr. Tucker: A realtor that I talked to anywhere from \$220K to \$250K. That's what a year ago when I bought it (inaudible)

Councillor Sullivan: \$220 to \$250. It sounds like it's in the ballpark. You'll have my support for this project. I look forward to more projects like this. I think the inner core of our city is key to the future of Haverhill. It's not just the outlying areas. It's not the developments that will come down the pike for single families. We need to take care of what we have. What you are doing on that street, if we could replicate that 100 times in the acre it would certainly bring the acre back to prominence. My family grew up in the acre so I know the history. I applaud you, thank you very much.

Councillor Daly O'Brien: In answer to my other Councillor, I think I know what they do with those fees because I think it just walked in and it's holding signs. I think that's what happens with all those fees. They are used in the city. I'm not sure but I am pretty sure that's what happens with all that money. I'm sure it's not going home with you is it Councillor, no. I feel this is such an important beginning for that part of the city and I think that it may be a catalyst to other people doing things over there; even if it's just improving property. You can't put a value on how a positive project can affect a section. Even if it's just one block of the city. I think it is going to add to our tax base which is always great. We are always looking to bring really good projects to Haverhill. I think it's just a positive situation. What I am most concerned about is, I wanted to see how you were going to do the exterior because I want it to be looking like it's part of Haverhill and part of that section of Haverhill. It looks to me, if you stick with what I am seeing here in the designs, that's what we are going to have. We are going to have something that fits in with the neighborhood and keeps up the character. Again, it goes back to, other people may revitalize some other properties in the area, you are enhancing that time of Haverhill when these houses were built and it's a beautiful era just like so many of our neighborhoods. I was really really happy to see that and I'm really pleased that I can vote yes for this tonight.

Councillor McGonagle: I think to Councillor Ryan's point, I think you can still make money and I believe that's what your developer is doing or he wouldn't be here or there'd be something wrong with him. I think that is available if you can buy the property right. I do believe the city has taken, after listening to the Mayor's address to the city, he has decided, along with taking some of the CDBG funding and putting that aside for first time home buyers, new home buyers to be able to afford, to help them buy into these areas that are supported with CDBG funds. I know with my work with Rebuilding Together, we go to a lot of these neighborhoods and there are programs that we try to help low-income families stay in these houses, keep them safe. Kind of spruce them up a bit and make them part of a neighborhood and make the neighborhood, revitalize the neighborhood a little bit. I think you will do well and I think more and more of that we are going to start seeing with the other good things that are happening in the city. I think we need to do more as Councilor Ryan had stated. We are aware of it. We are taking some steps and I was happy that the Mayor announced that as part of his address to the City of Haverhill. I am going to support this. I think it's great, I thank you. Let's hope it gets going. You looking to get going right away?

(inaudible)

President Michitson: This is an extraordinary proposal for the inner city and Haverhill. I think that is a great thing that the proposer has stepped forward on this. Putting owner-occupied condos in that particular

part of town will help rebuild it. My personal opinion is that the future of the city really depends on what we do in those two neighborhoods, especially Washington Street, High Street as well as the acre. If we do have such a plan, this kind of proposal I think would be part of it. With that, Madame Clerk could you please call the roll.

Clerk Koutoulas: Councillor Scatamacchia-yes, Councillor Barrett-yes, Councillor Macek-yes, Councillor Ryan-yes, Councillor Sullivan-yes, Councillor Daly O'Brien-yes, Councillor McGonagle-yes, Councillor LePage-yes, President Michitson-yes. 9 yeas, 0 nays

President Michitson: That passes.

Respectfully submitted,



Barbara S. Arthur
Administrative Assistant to the City Council

May 19, 2015

REASON FOR VOTE - DOCUMENT #34

Special Permit for Unnumbered Auburn Street formerly #69

In granting the special permit, those members voting in favor found that the application fulfills all of the general conditions contained in Chapter 255-80 (as applicable) of the Haverhill Zoning Ordinance.

President Michitson: I voted in favor because it complies with all requirements of Chapter 255-80.

Councillor Scatamacchia: I voted in favor because it benefits the area.

Councillor Barrett: The requested use will not impair the integrity or character of the district or adjoining zones. The plans as presented provide for parking on the property as to minimize any negative impact on the neighborhood. The plan will improve an under-utilized vacant property.

Councillor Macek: I supported the Special Permit request as the project will infill a vacant lot with appropriately planned new housing that conforms with the City's zoning.

Councillor Ryan: I voted in favor because it is good for the city.

Councillor Sullivan: I voted in support of the Auburn Street condominium project because I believe it is an excellent project and will serve as a catalyst for further residential rebuilding and renovation projects in a needy inner city neighborhood of Haverhill.

Councillor Daly O'Brien: I voted yes for this special permit because it is a positive project for this section of the city; it is a re-utilization of a vacant lot, adds to the city tax base and maybe a catalyst for future re-vitalization of this area in the city.

Councillor McGonagle: I voted to support the Special Permit based upon the favorable recommendation from the Economic Development Director and the positive effect the project will have on the neighborhood.

Councillor LePage: I voted in favor of this special permit with the additional comments and conditions attached by City departments as it meets all of the general requirements for such use.

Linda Koutoulas

From: jjguerin@comcast.net
Sent: Friday, June 03, 2016 10:56 AM
To: Linda Koutoulas; michitson@mitre.org
Subject: Report of the Salary Survey Commission
Attachments: Salary Survey Commission Report.docx

Mr. President and Madame Clerk,

The Salary Survey Commission wishes to be included on the City Council's June 7, 2016 agenda for the purposes of reporting its findings and recommendations to the Council.

A full report will follow.

Thank you,

John Guerin, Chair

SUMMARY

The City of Haverhill Salary Survey Commission was convened in January 2016 by the mayor and city council in order to review the city's compensation structure for its elected officials. Five members of various community backgrounds were appointed to the Commission by the mayor. The Commission was charged with reviewing the compensation models – as well as any other relevant data – of a host of other Massachusetts municipalities in order to recommend a fair and appropriate level of compensation for Haverhill's mayor, city council and school committee.

After gathering as much relevant data as possible, the Commission met in City Hall Room 301 on April 19, 2016 and again on May 4, 2016. The compilation of data was very time consuming but contributed greatly to the Commission's work and subsequent recommendations. Each of the five commissioners suggested data that might be helpful to our mission and each was diligent and thoughtful in their analysis of that data. Each Commissioner brought a slightly different perspective, from both the public and private sectors, to our review. A significant amount of institutional knowledge and/or practical experience with the city's governance came to the table. The construct of the Commission clearly leant itself to a fair and impartial review of the subject matter.

This report is submitted to recommend a compensation structure to the mayor, city council and school committee. The Salary Survey Commission presents these recommendations for the city council, as the city's legislative body, to review, deliberate and eventually codify in ordinance form, if it so chooses. Our hope is that the information contained herein will assist the honorable council in its task.

The Commission noted that it had been some 30 years since compensation for the city council had been substantively adjusted. It had been some 10 years since the same was done for the mayor's position. However, it was fairly recently that compensation was adjusted for the school committee. Therefore, we make no recommendation to adjust school committee compensation but urge the council to codify current compensation for that board. Further, we recommend that the city council make its own determination as to whether elected officials should continue to be eligible for health insurance benefits purchased through the city's plans.

Based on a thorough and thoughtful review of the information and data presented as part of this report, the Salary Survey Commission unanimously recommends the following:

- 1) The position of Mayor should receive an annual salary of \$110,000
- 2) The position of City Councilor should receive an annual salary of \$15,000
- 3) The position of City Council President should receive an annual salary of \$18,000
- 4) The position of School Committee Member should receive an annual salary of \$8,250
- 5) Non-documented, monthly expense payments to any elected official should be abolished and, in its place, city councilors should only be entitled to reasonable expense reimbursements incurred in the normal course of their duties
- 6) A Salary Survey Commission should be convened every four (4) years to insure the fair and appropriate compensation of our elected officials is regularly reviewed

DATA REVIEWED

The Commission's review was extremely data oriented. The diversity of the group's analytical skills provided an excellent basis for making our ultimate conclusions and recommendations. Using the raw data from 39 municipalities, the Commission employed analysis techniques such as limiting comparative subsets, deleting highest and lowest figures, averaging among comparable communities, utilizing non-compensation data to better equate communities, consideration of compensation history in the city, etc.

A listing of data used in this process appears below:

- Gateway Cities and Program Information
- Standard and Poor's Bond Ratings of Surveyed Municipalities
- A Compilation of Salaries of Communities with Higher Bond Ratings than Haverhill

- Minutes of the City Council Administration and Finance Committee held on October 23, 2006
- Survey of City Councils/Boards of Selectmen with Population, Land Area and Tax Rate Data
- Survey of School Committees
- Survey of Mayors
- Salaries with Gateway Community Bond Ratings and Values

We believe you will see Haverhill's standing among all surveyed communities as being somewhat average but, when weighed against the more similar Gateway communities, Haverhill stands above average in most categories. We believe this is a sign of a complex community – in many ways so unique from others in Massachusetts – on the rise.

The Commission wishes to gratefully acknowledge Ms. Denise McClanahan, the city's Human Resources Director, our own Auditor's Office as well as many throughout the Commonwealth who contributed essential data and, our school department for providing school committee information. All data reviewed is contained herein and ensues after this summary. The Commission wishes to also thank the mayor and city council for their confidence in us in pursuing this important, and admittedly sensitive, responsibility. We also thank our City Solicitor, Bill Cox, for providing invaluable historical perspective to the subject matter and technical guidance to the process. We assure you that we assumed this task with a great sense of purpose and civic duty. The City of Haverhill is a daily, central focus of all who served on this Commission and we were mindful of that calling throughout this process.

If we may be of further assistance in this process, please call us to service. Thank you.



Haverhill

City Clerk's Office, Room 118
4 Summer Street Haverhill, MA 01830
Phone: 978-374-2312 Fax: 978-373-8490
License_comm@cityofhaverhill.com
www.ci.haverhill.ma.us

ONE DAY LIQUOR LICENSE

Business/ Organization Information

Business/Organization Name: _____

Address: _____

Individual Applicant Information

Individual's Name: Meghan Hardiman + Chris Reznick

Mailing Address: 146 Grove St Haverhill Ma 01832

Telephone: 978-652-6141

Is the Applicant a US Citizen? Yes ☒ No ☐

E-Mail Address: Meghardiman.MH@gmail.com

Event Information

Date of Event: 06/16/16

Start Time: 5pm End Time: 11:00pm

Location of Event: Winnikenni Castle

Purpose of Event: Wedding Reception

Will there be music or entertainment? Yes ☒ No ☐

Is the event being catered? Yes ☒ No ☐

Name of Caterer: Lindsay Rose

Approximate number of People Attending

Adults: 70 Children: 0

Type of License (circle one)

One-Day All-Alcoholic One-Day Beer and Wine Charitable Wine Pouring Charitable Wine Auction



Haverhill

City Clerk's Office, Room 118
4 Summer Street Haverhill, MA 01830
Phone: 978-374-2312 Fax: 978-373-8490
License_comm@cityofhaverhill.com
www.ci.haverhill.ma.us

Purchase and Service

Alcohol for a one day license cannot be donated. The alcohol must be purchased. All receipts for purchase of alcohol must be submitted to the Clerk's Office by 4:00 PM the last business day before the event

Where is the liquor being purchased from?

*Margheretti Fine Wines
Merriamack Distributors*

All alcohol must be purchased by a licensed wholesaler. If the above-listed business is not a licensed wholesaler, then this application will not be approved

Who will be serving the alcohol?

Bottlers & Beers

Please attach a copy of the liquor liability insurance held by server

on file

If the server does not have liquor liability insurance, then the application will not be approved

Determination of License Requirements

Is the event held by, or held for the benefit of a business or non-profit group?

Yes No

Business:

☐☒

Non-Profit:

☐☒

Will there be a cash bar?

☒☐

Is there an entrance fee or donation required?

☐☒

Is the event open to the general public?

☐☒

If the answer to ANY of these questions is YES:

- A One-Day Special License is required. License applications must be put before the License Commission.
- If the event is on city property, approval from City Council and the Mayor is also required.
- The licensee must purchase all alcohol from a *licensed wholesaler*.
- *A copy of the receipts for alcohol purchases are due to the City Clerk's office no later than 4 pm on the workday before the event.*

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the City of Haverhill.

Signature: _____

[Handwritten Signature]





Haverhill

City Clerk's Office, Room 118
4 Summer Street Haverhill, MA 01830
Phone: 978-374-2312 Fax: 978-373-8490
License_comm@cityofhaverhill.com
www.ci.haverhill.ma.us

Official Use Only

Approval

 5/15/16
Chief of Police Date

 6/2/16
License Commission Date

City Council (City Property) Date

Mayor (City Property) Date

Additional Conditions for License: _____



Haverhill

11.1

*Amendment
for Location*

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

Date: 5/20/16

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks to receive a license for TAG DAYS:

Organization: Crohn's & Colitis Foundation Applicant's Name: Angela M. Domestikas
Applicant's Residence: 24 Bowdoin St. Haverhill Applicant's Signature: Angela M. Domestikas

(3 CONSECUTIVE DAYS ONLY, ONE OF WHICH MAY INCLUDE SOLICITATION ON A PUBLIC WAY)

Date of Tag Day Request(s): 9/3/16 Date—Solicitation on a Public Way: _____

Canister: ☒ Tag: _____ Fee: \$ 18.00 paid

STREET LOCATIONS (SELECT BELOW):

Rosemont St and Main St _____

Water st and Mill st _____

South Main St & Salem St
(Bradford Common) _____

Main St & Kenoza Ave
(Monument Square) _____

OFF STREET LOCATIONS (SPECIFY OTHER):

Heavenly Donuts Rt 125 South Main St
Bradford

Office Use Only

Recommendation by Police Chief: ☒ Approved
_____ Denied

[Signature]
Police Chief

In Municipal Council, _____

Attest: _____
City Clerk

31-G



Backup Provides
Haverhill
 9/20/14

City Clerk's Office, Room 118
 Phone: 978-374-2312 Fax: 978-373-8490
 cityclerk@cityofhaverhill.com

2016APR04PM1205HAYCITYC

Date: 4/4/16

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks to receive a license for TAG DAYS:

Organization: Crohn's and Colitis Foundation of America, Inc.

Applicant's Name: Angela Domestika

Applicant's Residence: 24 Bowdoin Dr.
Haverhill MA

Applicant's Signature: Angela Domestika

(3 CONSECUTIVE DAYS ONLY, ONE OF WHICH MAY INCLUDE SOLICITATION ON A PUBLIC WAY)

Date of Tag Day Request(s): July 29, 30, 31 Date—Solicitation on a Public Way: _____

Canister: ☒ Tag: _____Fee: \$ 30⁰⁰ paid

STREET LOCATIONS (SELECT BELOW):

Rosemont St and Main St _____

Water st and Mill st _____

South Main St. & Salem St
(Bradford Common) _____Main St & Kenoza Ave
(Monument Square) _____

OFF STREET LOCATIONS (SPECIFY OTHER):

Market Basket - Westgate

Market Basket - Lincoln Ave.

Office Use Only

Recommendation by Police Chief: _____ Approved

_____ Denied

Police Chief

In Municipal Council, April 19 2016

GRANTED

Attest:

City Clerk

*Backup
previous
approval*

PERMIT



CITY OF HAVERHILL

April 19 2016

Permission is hereby granted to

CROHN'S & COLITIS FOUNDATION OF AMERICA INC

to

HOLD TAG DAYS On

JULY 29, 30 & 31 2016

in conformity with the laws of the Commonwealth and Ordinances of the City of Haverhill.

By vote of the Municipal Council,

[Signature]
City Clerk



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

Chapter 240

XXXXXX MUNICIPAL ORDINANCE
ORDERED
XXXXXX

An Ordinance Relating to Parking (DELETE – Seasonal Parking on Cogswell Avenue)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-1302 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by deleting the following:

LOCATION	REGULATION	HOURS/DAYS
Cogswell Avenue Entire length, both sides	No Parking	Dec. 1 through Mar. 31

APPROVED as to legality:

City Solicitor



Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

June 1, 2016

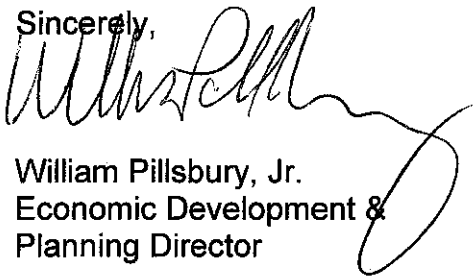
John A. Michitson, Council President
& City Councilors
City Hall—Room 204
City of Haverhill

RE: Cogswell Avenue—DELETE—Seasonal parking

Dear Council President Michitson & Councilors:

As per your request dated 5/26/16, and as requested by Councilor Michael McGonagle in the attached communication dated 5/26/16, I am submitting the Municipal Ordinance that will delete the seasonal parking on Cogswell Avenue.

Sincerely,



William Pillsbury, Jr.
Economic Development &
Planning Director

WP/lw



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

19.2

~~ORDERED~~

MUNICIPAL ORDINANCE

Chapter 240

An Ordinance Relating to Parking (No Parking-North Side of Cogswell Avenue)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-1302 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following:

LOCATION	REGULATION	HOURS/DAYS
Cogswell Avenue North Side	No Parking	24 hours

APPROVED as to legality:

City Solicitor



Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

June 1, 2016

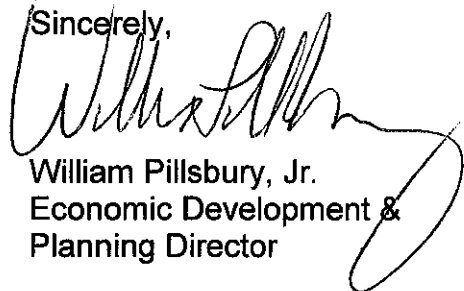
John A. Michitson, Council President
& City Councilors
City Hall—Room 204
City of Haverhill

RE: Cogswell Avenue (north side)-No Parking

Dear Council President Michitson & Councilors:

As per your request dated 5/26/16, and as requested by Councilor Michael McGonagle in the attached communication dated 5/26/16, I am submitting the Municipal Ordinance that will create no parking on the north side of Cogswell Avenue.

Sincerely,



William Pillsbury, Jr.
Economic Development &
Planning Director

WP/lw



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

17.3

ORDERED:

MUNICIPAL ORDINANCE

CHAPTER 240

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, as amended, be further amended by adding the following to § 240-98 Schedule P: Heavy Commercial Vehicles:

NAME OF STREET	LOCATION OF EXCLUSION	EXCLUSION TYPE	EXCLUSION TIMES
Corliss Hill Road	From Whittier Road to Plaistow NH Town Line	All vehicles over 2 ½ tons	24 Hours 7 days
Whittier Road	Amesbury Road (southerly intersection) to Amesbury Road (northerly intersection)	All vehicles over 2 ½ tons	24 Hours 7 days

APPROVED AS TO LEGALITY:

City Solicitor



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

June 1, 2016

**MEMO TO: CITY COUNCIL PRESIDENT JOHN MICHITSON AND
MEMBERS OF THE CITY COUNCIL**

Subject: *Corliss Hill Road and Whittier Road – Heavy Vehicle Truck
Exclusion (HVTE)*

We recently had a Study done for Corliss Hill Road and Whittier Road to determine if it would be proper to have a HVTE on the roadway. The Study recommended that such exclusion was proper, and MassDOT agrees and approves (see attached). Also attached is the proposed Ordinance for the exclusion. Please place on file for 10 days at the June 7th meeting, for vote at the June 21st meeting.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer

C: Mayor Fiorentini, Stankovich, Ward, DeNaro, Cox



Charles D. Baker, Governor
Karyn E. Polito, Lieutenant Governor
Stephanie Pollack, Secretary & CEO
Thomas J. Tinlin, Administrator



May 27, 2016

Mr. John H. Pettis III, P.E.
City Engineer
City Hall, Room 300
4 Summer Street
Haverhill, MA 01830

RECEIVED
MAY 31 2016
OFFICE OF CITY ENGINEER
Haverhill, MA

Dear Mr. Pettis:

This is relative to a recent request received by MassDOT for a twenty-four hour, two and one-half ton Heavy Commercial Vehicle Exclusion for Corliss Hill Road and Whittier Road in the City of Haverhill.

Please find attached a copy of Traffic Regulation Permit No. 128-7202 for Corliss Hill Road and Whittier Road, dated May 27, 2016. Please forward to this office a copy of the official municipal ordinance adopting this regulation into the City's rules and regulations at your earliest convenience.

Sincerely,

Neil E. Boudreau
State Traffic Engineer

RFW/
Att.
Cc. Dist. 4 Traffic
Chief of Police



TRAFFIC ENGINEERING & OPERATIONS
HEAVY COMMERCIAL VEHICLE EXCLUSION
TRAFFIC REGULATION PERMIT

City/Town: **HAVERHILL**

Date: **May 27, 2016**

Permit No. **128-7202**

Under the authority of MASS. GEN. LAWS Ch. 85, § 2, the Commonwealth of Massachusetts Department of Transportation Highway Division hereby approves the Municipal Ordinance enacted by the City Council of the City of Haverhill with such stipulations and exceptions, if any, as are noted herein.

The validity of this permit is contingent upon the conformity of the signs erected or used in connection with this Traffic Rule and Regulation, with the standards and specifications prescribed by MassDOT.

EXCLUDED ROUTES – Corliss Hill Road, Whittier Road

EXCLUSION TYPE – Two and one half (2 ½) Tons

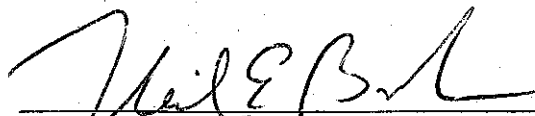
HOURS OF EXCLUSION – 24 hours

DAYS OF EXCLUSION – 7 Days

ALTERNATE ROUTE – Amesbury Road (Route 110), Newton Road (Route 108)

EXEMPTION: *This exclusion does not apply to heavy commercial vehicles going to or coming from any of the above excluded routes for the purpose of making deliveries of goods, materials or merchandise to or similar collections from abutting land or buildings or adjacent streets or ways to which access cannot otherwise be gained; or to vehicles used in connection with the construction, maintenance and repair of said streets or public utilities herein; or to Federal, State, Municipal or public service corporation owned vehicles.*

FOR MASSDOT HIGHWAY DIVISION



State Traffic Engineer

MUNICIPAL ORDINANCE

CHAPTER 240

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, as amended, be further amended by adding the following to § 240-98 Schedule P: Heavy Commercial Vehicles:

NAME OF STREET	LOCATION OF EXCLUSION	EXCLUSION TYPE	EXCLUSION TIMES
Corliss Hill Road	From Whittier Road to Plaistow NH Town Line	All vehicles over 2 ½ tons	24 Hours 7 days
Whittier Road	Amesbury Road (southerly intersection) to Amesbury Road (northerly intersection)	All vehicles over 2 ½ tons	24 Hours 7 days

APPROVED AS TO LEGALITY:

City Solicitor

15-C



Document 15-C

CITY OF HAVERHILL

In Municipal Council May 24 2016

18.1

Ordered: that \$37,484,000.00 is appropriated for the purpose of financing the engineering and construction of improvements to the water treatment plant including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that to meet this appropriation the Treasurer with the approval of the Mayor and the Auditor is authorized to borrow \$37,484,000.00 and issue bonds or notes therefore under (Chapter 44 of the General Laws or insert reference to other applicable general or special law governing the issuance of local bonds) and/or Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that such bonds or notes shall be general obligations of the City unless the Treasurer with the approval of the Mayor determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C, as most recently amended by St. 1998, c.78; that the Treasurer with the approval of the Mayor is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C, as most recently amended by St. 1998, c.78; and in connection therewith to enter into a loan agreement and/or a security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Mayor is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project.

PLACED ON FILE for at least 10 days

Attest:

City Clerk

See Resolution

RESOLUTION

Resolution Authorizing Officer to file Application with the Massachusetts Department of Environmental Protection for State Financial Assistance for Water Pollution Abatement Projects.

AUTHORITY TO FILE

Whereas, the City of Haverhill, after thorough investigation, has determined that the work activity consisting of construction activities related to improvements to the water treatment plant is both in the public interest and necessary to protect the public health, and that to undertake this activity, it is necessary to apply for assistance; and

Whereas, the Massachusetts Department of Environmental Protection (MassDEP) and the Massachusetts Clean Water Trust (the Trust) of the Commonwealth of Massachusetts, pursuant to Chapter 21 and Chapter 29C of the General Laws of the Commonwealth ("Chapter 21" and "Chapter 29C") are authorized to make loans to municipalities for the purpose of funding planning and construction activities relative to Drinking Water Protection Projects; and

Whereas, the Applicant has examined the provisions of the Act, Chapter 21 and Chapter 29C, and believes it to be in the public interest to file a loan application.

NOW, THEREFORE, BE IT RESOLVED by the Haverhill City Council as follows:

1. That the Mayor is hereby authorized on behalf of the Applicant to file applications and execute agreements for grant and/or loan assistance as well as furnishing such information, data and documents pertaining to the applicant for a grant(s) and/or loan(s) as may be required; and otherwise to act as the authorized representative of the Applicant in connection with this application;
2. That the purpose of said loan(s), if awarded, shall be to fund construction activities.
3. That if said award is made the Applicant agrees to pay those costs which constitute the required Applicant's share of the project cost.

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

May 19, 2016

City Council President John A. Michitson and
Members of the Haverhill City Council

RE: Loan Order

Dear Mr. President and Members of the Haverhill City Council:

Attached is the loan order in the amount of \$37,484,000.00 to be appropriated for the purpose of financing the engineering and construction of improvements to the Water Treatment Plant. Bob Ward will provide detailed documentation on May 27, 2016.
This needs to be filed for 10 days.

I recommend approval.

Very truly yours,

James J. Fiorentini (dwd)

James J. Fiorentini, Mayor

JJF/ah



Haverhill

Robert E. Ward, Deputy DPW Director
Water/Wastewater Division
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillwater.com

Date: May 27, 2016

To: John A. Michitson, City Council President
and Members of the City Council

From: Robert E. Ward
Deputy DPW Director

Subject: Proposed Loan Order for the Construction of Water Treatment Plant Upgrades

I am providing this memo along with the attachments to support the proposed loan order for \$37,484,000.00 placed on file at the May 24, 2016 City Council meeting and scheduled for the June 7, 2016 meeting. The *Authority to File* document submitted with the loan order also requires approval.

The loan order is to fund the cost of construction of improvements to the City's water treatment plant. The goal of the project is to upgrade the plant and treatment process to provide safe drinking water to our community for the next 20 to 30 years. The loan is eligible for a low-interest loan from DEP's State Revolving Fund (SRF) loan program. To remain eligible an approved loan order needs to be submitted to the Massachusetts Department of Environmental Protection (DEP) by June 30, 2016.

The Water Treatment Plant has been treating and providing drinking water to Haverhill residents and businesses since it was constructed in the late 1970's and put in service in 1980. In 2010, Wright-Pierce Engineers completed a review of the plant as part of the Water System Master Plan to evaluate the hydraulic and treatment performance of the plant. The study identified limitations in treatment capacity and major equipment redundancy critical for plant reliability.

To address these deficiencies, the City completed additional evaluation and engineering including an evaluation of alternative treatment technologies, a peer review of the treatment technology evaluation, pilot testing of new technology, a preliminary design report and the final design. The following reports, which are available in pdf format, are the result of the engineering efforts.

- *Comprehensive Water System Master Plan for the City of Haverhill Water Division, May 2010*
- *Water Treatment Facility Upgrade Treatment Technology Evaluation, November 2012*
- *May 3, 2013 RE: Haverhill Water Treatment Facility Evaluation – Peer Review*
- *Haverhill Water Treatment Plant, Upgrade Preliminary Design Report for the City Of Haverhill, MA, May 2014*

The project includes upgrades to the entire treatment process and building systems and will be accomplished substantially within the existing building footprint. The design is based on forecasted future water demands for Haverhill, providing equipment reliability and redundancy, and accommodating future drinking water regulations. Notable improvements include changing existing sedimentation basins to a Dissolved Air Flotation System, replacing and expanding the carbon filters, adding a second clear-well, replacing the existing emergency generator and installing new residuals handling and disposal systems.

The final design is 99 percent complete and has been submitted to DEP for their review. We expect to bid and award the construction contract by February/March 2017 with construction to start in April 2017. Construction is anticipated to be complete in July 2019.

Attached is a copy of Draft Schedule C which is the hypothetical debt schedule for the loan over a 20-year period. Payments are expected to begin in fiscal year 2019 with a payment of \$2.5 million and approximately \$2.3 million each year after that for 20 years. Also attached is a copy of the Water Division's 5-Year financial forecast showing user rates for funding the loan payments. This scenario uses approximately \$3.5 million from water retained earnings to offset rate increases. The year-end retained earnings balances are shown on the forecast. The rate impact is approximately \$1.08 per hundred cubic feet which results in an average annual increase of \$97 per year. As discussed at the water budget conference on May 25th we will be exploring alternatives to reduce the rate impact to Haverhill residents.

I will be attending the City Council meeting on June 7, 2016 to give a brief presentation and answer questions.

If you need additional information please email rward@haverhillwater.com or call me at (978) 374-2382.

Enclosures

Cc: James J. Fiorentini, Mayor
Michael Stankovich, Director of Public Works
Charles Benevento, Auditor/Finance Director
William Pauk, Finance/Project Manager

**Water Treatment Plant Upgrade Project
City Council Information Package**

List of Attachments

Loan Order	For City Council Approval
Authority to File	For City Council Approval
Project Background and Description	
Existing Process Flow Schematic – Figure 1-1	
Proposed Process Flow Schematic – Figure 2-8	
Project Cost Estimate	
Estimated Construction Costs Detail	
Draft Schedule C – Hypothetical Debt Schedule from the Massachusetts Clean Water Trust	
FY17 Water Budget - 5 Year Forecast	



Document

CITY OF HAVERHILL

In Municipal Council

Ordered: that \$37,484,000.00 is appropriated for the purpose of financing the engineering and construction of improvements to the water treatment plant including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that to meet this appropriation the Treasurer with the approval of the Mayor and the Auditor is authorized to borrow \$37,484,000.00 and issue bonds or notes therefore under (Chapter 44 of the General Laws or insert reference to other applicable general or special law governing the issuance of local bonds) and/or Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that such bonds or notes shall be general obligations of the City unless the Treasurer with the approval of the Mayor determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C, as most recently amended by St. 1998, c.78; that the Treasurer with the approval of the Mayor is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C, as most recently amended by St. 1998, c.78; and in connection therewith to enter into a loan agreement and/or a security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Mayor is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project.

RESOLUTION

Resolution Authorizing Officer to file Application with the Massachusetts Department of Environmental Protection for State Financial Assistance for Water Pollution Abatement Projects.

AUTHORITY TO FILE

Whereas, the City of Haverhill, after thorough investigation, has determined that the work activity consisting of construction activities related to improvements to the water treatment plant is both in the public interest and necessary to protect the public health, and that to undertake this activity, it is necessary to apply for assistance; and

Whereas, the Massachusetts Department of Environmental Protection (MassDEP) and the Massachusetts Clean Water Trust (the Trust) of the Commonwealth of Massachusetts, pursuant to Chapter 21 and Chapter 29C of the General Laws of the Commonwealth ("Chapter 21" and "Chapter 29C") are authorized to make loans to municipalities for the purpose of funding planning and construction activities relative to Drinking Water Protection Projects; and

Whereas, the Applicant has examined the provisions of the Act, Chapter 21 and Chapter 29C, and believes it to be in the public interest to file a loan application.

NOW, THEREFORE, BE IT RESOLVED by the Haverhill City Council as follows:

1. That the Mayor is hereby authorized on behalf of the Applicant to file applications and execute agreements for grant and/or loan assistance as well as furnishing such information, data and documents pertaining to the applicant for a grant(s) and/or loan(s) as may be required; and otherwise to act as the authorized representative of the Applicant in connection with this application;
2. That the purpose of said loan(s), if awarded, shall be to fund construction activities.
3. That if said award is made the Applicant agrees to pay those costs which constitute the required Applicant's share of the project cost.

Haverhill Water Treatment Plant Upgrades Background and Description

The City of Haverhill's WTP has been treating and supplying potable water from Kenoza Lake since the facility was commissioned in 1980. The WTP is located on the northwest shore of Kenoza Lake along Route 110. Raw water from the lake is treated by a conventional process which includes chemical addition coagulation, flocculation, sedimentation and filtration, Granular Activated Carbon (GAC) filtration, clearwell storage, disinfection, and corrosion control. A schematic of the treatment process is shown in Figure 1-1 attached.

Through limited yet focused upgrades, the WTP has met all treatment goals and requirements in an era of increasingly more stringent water regulations. A treatment plant evaluation conducted as part of the 2010 Comprehensive Water System Master Plan (Master Plan) by Wright-Pierce identified significant hydraulic and process limitations, primarily related to the undersized filtration systems, which restricted capacity and treatment capability.

The original system was designed for a peak hydraulic capacity of 12 million gallons per day (MGD). Yet the current maximum reliable capacity of the entire filtration system is only 8.0 MGD. Any failure with this system reduces the plant capacity to less than the average daily city demand. Many of the other major process units are original 1980 equipment and are failing due to age or do not have any redundancy. Loss of any single system would significantly impede capacity and jeopardize service to the community.

The following is a listing of some of the major plant systems and the related issues of concern.

- Raw water pumping: one pump failed in 2013. Procurement of a new pump through startup of the new pump took about 16 months. The remaining two raw water pumps are original 1980 equipment.
- Rapid mixing: any failure here reduces the plant capacity not in terms of mixing but in the recycle and treatment of filter backwash water.
- Flocculation mixing: the existing mixers are original 1980 equipment and have been repaired many times. Wear and corrosion have got to the point where they need to be replaced or settled water quality will degrade.
- Filter system: There is no redundancy in this system. Failure of any one filter unit increases the load on the remaining filters. This can lead to increased water depth in the filter bed and result in additional failures.
- Clearwell: the existing clearwell is not baffled resulting in treatment and compliance issues particularly during cold water season. The process has to meet requirements for proper disinfection by over chlorinating to compensate for the lack of detention time due to working with an unbaffled clearwell.
- Sewer lift station: the sanitary sewer lift station serving the treatment plant and maintenance office has experienced several major failures over the last several years and is now reduced to 50% of its original capacity. A total failure could result in sewage overflow into Kenoza Lake and the need to truck the sewerage flow from the site.
- Emergency electrical generator: the original turbine engine driven generator system, while still working, is no longer supported by the manufacturer. As time goes on replacement parts are harder to find and becoming increasingly expensive. As this generator ages the risk of failure increases when it is needed during a power failure.
- Building systems (architectural, structural, heating and ventilation, instrumentation and electrical systems) are outdated and in need of replacement and upgrades.

Based on the recommendations and findings in the Master Plan, a treatment technology alternatives study was conducted in 2012 to determine the best processes for inclusion in the upgrades to the WTP. The

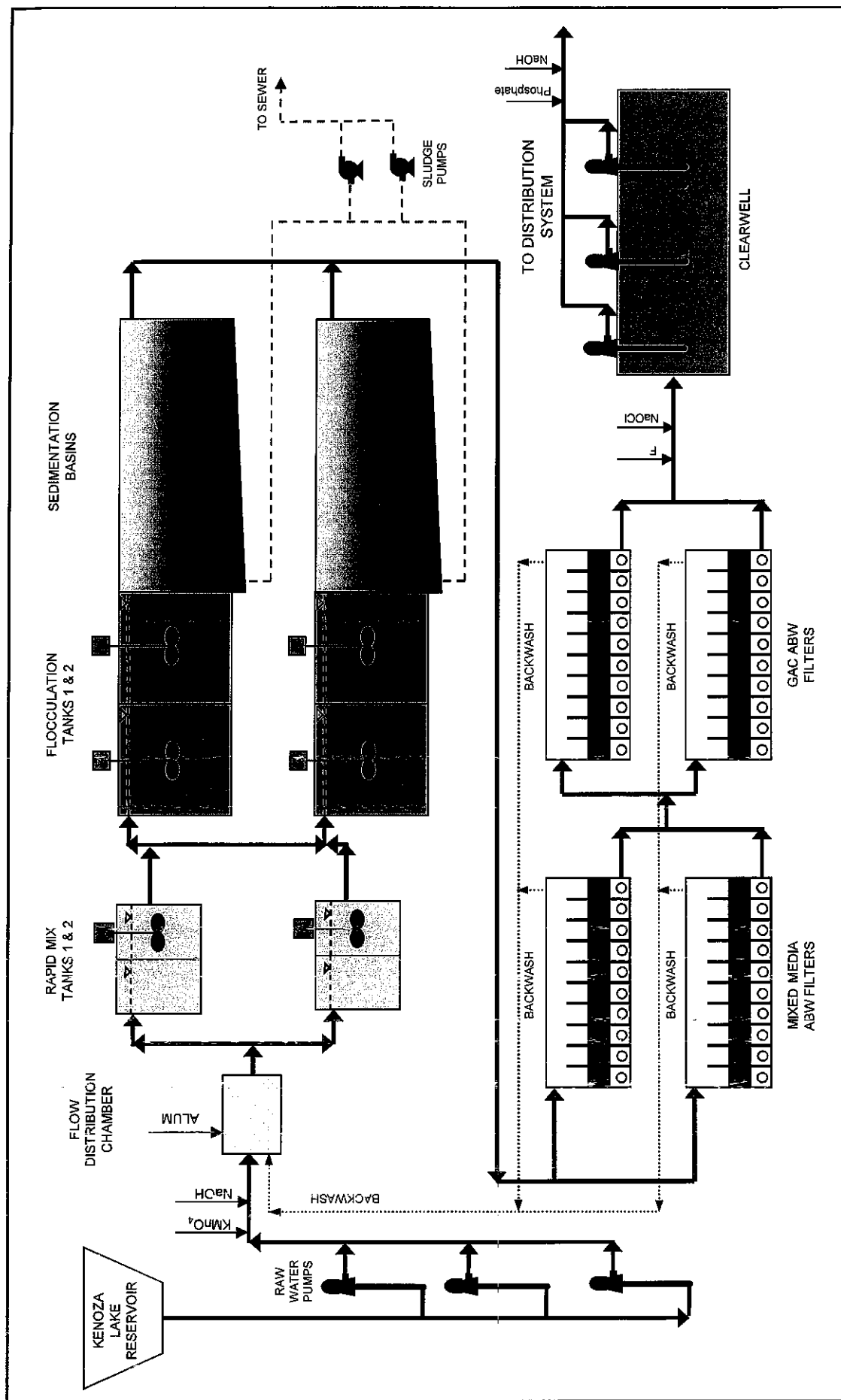
technology study concluded that for the most part, the existing process is well suited for the water quality of Haverhill's supplies. The treatment technology study considered five treatment process options from rehabilitation of the existing plant process in-kind to advanced treatment processes of submerged and pressure membrane systems. While the rehabilitation of the process as it is today is the most economical alternative, it does not address redundancy and capacity issues. Advanced treatment systems such as membranes do have the benefit of being able to treat a very wide range of source water quality but that advantage comes at a much higher capital cost and annual operation and maintenance cost. The study recommended that an alternative dissolved air floatation (DAF) clarification process be considered to replace the existing gravity sedimentation process. The DAF process has a smaller footprint which will free up sufficient space within the existing building footprint to increase the needed filtration capacity. A pilot study of the DAF clarification process validated that DAF was appropriate to replace the existing sedimentation process.

In May 2014, the Preliminary Design Report (PDR) was completed. The primary purpose of the PDR was to develop the preliminary design elements for the WTP upgrades. The preliminary technical basis for the process upgrades were established in the prior reports and studies. The PDR formalized the design criteria to be used for the final design of the upgrades.

As a result of the 2012 technology evaluation PDR the decision was made to proceed with final design of the new process choosing the DAF clarification process. Final design commenced in January 2015 and has progressed to date and is currently approximately 99 percent complete. The final design was submitted to Massachusetts DEP for review and has been introduced to the City's inspectional services personnel. An independent structural analysis is also being performed as required by Massachusetts Building Code.

Specific improvements in the final design include the following:

- Upgrades to raw water pumping and pump station building improvements removing electrical and control components from the flood plain.
- Upgrade of rapid mixing system to improve hydraulics and mixing characteristics.
- Replace existing sedimentation with fully redundant DAF system.
- Replacement and expansion of the granular media filtration system in space vacated by the former sedimentation system. The system will be fully redundant under peak conditions.
- Replacement and expansion of the Granular Activated Carbon (GAC) filtration system in its existing space and the space to be vacated by the former granular filtration system. The system will be fully redundant under peak conditions.
- Clearwell systems – add baffling to the existing clearwell to improve disinfection capabilities and add a second baffled clearwell for improved disinfection and redundancy.
- Replace existing finished water pump motors with lower voltage units for improved control and efficiency.
- Replacement, upgrade and consolidation of chemical feed systems. The upgrades will include reduced storage and significantly improved safety features for the operations staff.
- New residuals handling and disposal systems for DAF and filtration systems.
- Improvements to building architectural features where required.
- Reconfiguration and replacement of the existing administration and control area for enhanced operations and security.
- Replacement and upgrade of heating and ventilation systems and instrumentation systems.
- Conversion of the existing electrical service from 4160 volts to 480 volts and replacement and upgrade of the building electrical systems. The conversion of the electrical service will reduce costs, improve operations and significantly improve operator safety.
- Replacement of the existing emergency generator.



Chemicals Added
 ALUM: Aluminum Sulfate
 KMnO₄: Potassium Permanganate
 NaOH: Sodium Hydroxide
 NaOCl: Sodium Hypochlorite
 F: Sodium Silicofluoride
 Phosphate: Zinc Orthophosphate

PROCESS FLOW SCHEMATIC
 KENOZA WATER TREATMENT PLANT
 HAVERHILL, MASSACHUSETTS

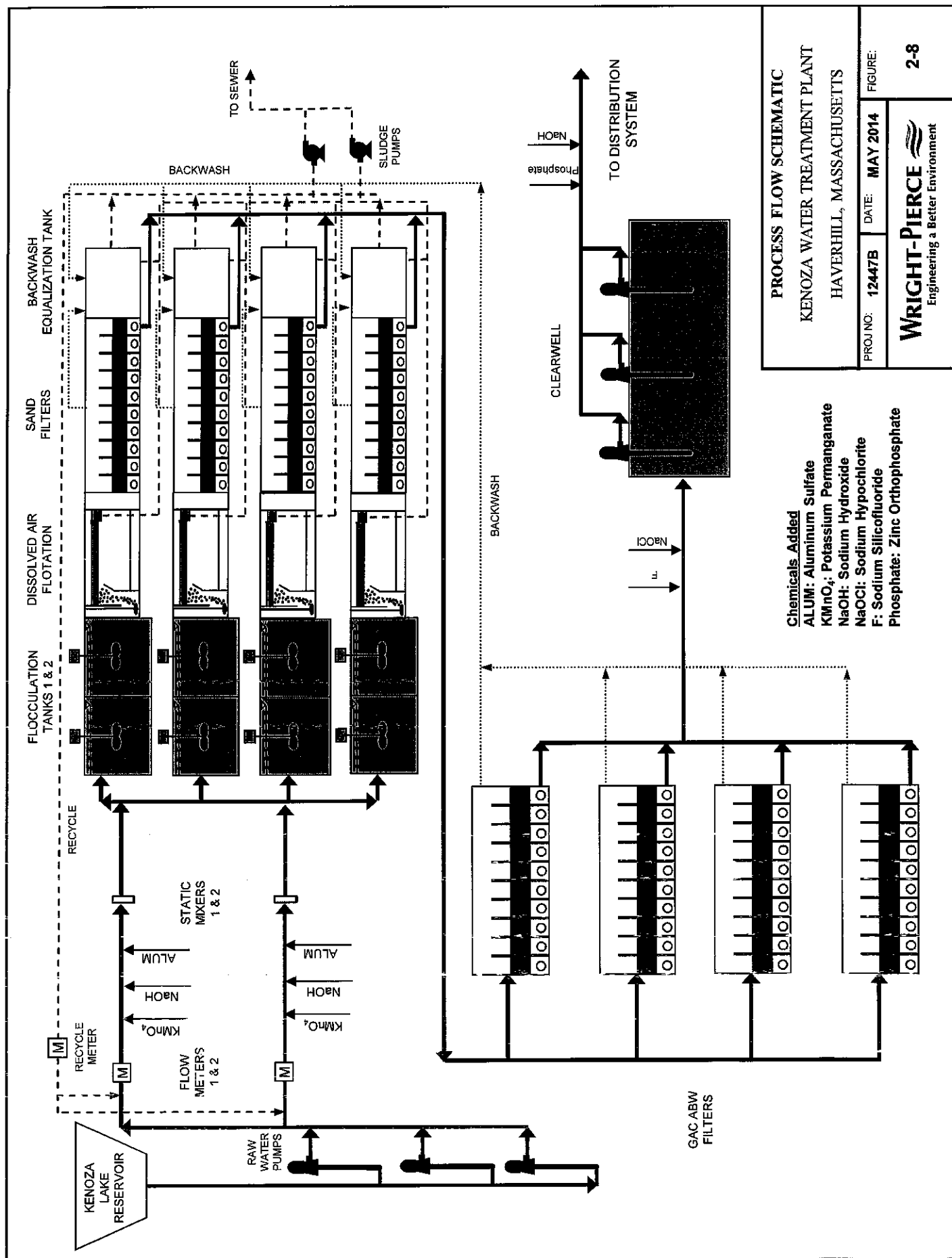
PROJ NO: 12447B DATE: MAY 2014

FIGURE:

1-1

WRIGHT-PIERCE
 Engineering a Better Environment

Existing Plant Process



Proposed Plant Process

**HAVERHILL, MASSACHUSETTS WATER TREATMENT PLANT
WATER TREATMENT PLANT UPGRADES
PROJECT COST ESTIMATE 4-29-2016**

<u>DESCRIPTION</u>	<u>AMOUNT</u>
ENGINEERING	
Bidding	\$35,000
Construction Administration	\$1,437,000
Inspection	\$892,000
Post Construction	<u>\$63,000</u>
subtotal Engineering	\$2,427,000
CONSTRUCTION	
Construction Estimate	\$31,870,000
Construction Contingency (10%)	<u>\$3,187,000</u>
subtotal Construction	\$35,057,000
TOTAL PROJECT COST	\$37,484,000

**HAVERHILL, MASSACHUSETTS WATER TREATMENT PLANT
WATER TREATMENT PLANT UPGRADES
COST STRUCTION COST DETAIL
5-3-16**

Description	Amount
Process Upgrades	
Raw Water Pumps	\$314,000
Rapid Mix - Static	\$80,000
Flocculation	\$161,000
DAF	\$2,282,000
Filtration - ABW	\$7,135,000
Clearwell Expansion/Baffles	\$425,000
Chemical Feed Systems	\$1,009,000
Equalization System	\$623,000
FW Pumps & Discharge	\$263,000
Laboratory Equipment	\$25,000
Temporary Trailers	\$100,000
Temporary Pumping	\$300,000
Building Upgrades	
Architectural	\$3,973,000
Structural	\$6,660,000
Electrical	\$4,510,000
HVAC	\$726,000
Instrumentation	\$1,183,000
Civil	\$1,001,000
Environmental Management	<u>\$1,100,000</u>
Subtotal	\$31,870,000
Construction Contingency (10%)	<u>\$3,187,000</u>
TOTAL	\$35,057,000

Draft Schedule C

Prepared by MWPAT

May, 4 2016 - 12:05 PM

Massachusetts Clean Water Trust Preliminary Structuring Analysis City of Haverhill Hypothetical Debt Schedule

Initial Loan Amount 37,484,000.00
Principal Forgiveness
Net Loan Obligation 37,484,000.00

Loan Origination Fee (\$5.5/1000) 206,162.00
Loan Term (in years) 20
Loan Rate 2.00%
Closing Date 2/1/2018
First Interest 7/15/2018
First Principal 1/15/2019

Date	Principal	Interest	Total Debt Service	Admin Fee (0.15%)	Loan Origination Fee	Total Debt Service	Annual Debt Service
2/1/2018							
7/15/2018		341,520.89	341,520.89	28,113.00	206,162.00	575,795.89	
1/15/2019	1,516,265.00	374,840.00	1,891,105.00	28,113.00		1,919,218.00	2,495,013.89
7/15/2019		359,677.35	359,677.35	26,975.80		386,653.15	
1/15/2020	1,549,219.00	359,677.35	1,908,896.35	26,975.80		1,935,872.15	2,322,525.30
7/15/2020		344,185.16	344,185.16	25,813.89		369,999.05	
1/15/2021	1,582,890.00	344,185.16	1,927,075.16	25,813.89		1,952,889.05	2,322,888.09
7/15/2021		328,356.26	328,356.26	24,626.72		352,982.98	
1/15/2022	1,617,291.00	328,356.26	1,945,647.26	24,626.72		1,970,273.98	2,323,256.96
7/15/2022		312,183.35	312,183.35	23,413.75		335,597.10	
1/15/2023	1,652,441.00	312,183.35	1,964,624.35	23,413.75		1,988,038.10	2,323,635.20
7/15/2023		295,658.94	295,658.94	22,174.42		317,833.36	
1/15/2024	1,688,355.00	295,658.94	1,984,013.94	22,174.42		2,006,188.36	2,324,021.72
7/15/2024		278,775.39	278,775.39	20,908.15		299,683.54	
1/15/2025	1,725,049.00	278,775.39	2,003,824.39	20,908.15		2,024,732.54	2,324,416.09
7/15/2025		261,524.90	261,524.90	19,614.37		281,139.27	
1/15/2026	1,762,540.00	261,524.90	2,024,064.90	19,614.37		2,043,679.27	2,324,818.54
7/15/2026		243,899.50	243,899.50	18,292.46		262,191.96	
1/15/2027	1,800,847.00	243,899.50	2,044,746.50	18,292.46		2,063,038.96	2,325,230.93
7/15/2027		225,891.03	225,891.03	16,941.83		242,832.86	
1/15/2028	1,839,986.00	225,891.03	2,065,877.03	16,941.83		2,082,818.86	2,325,651.71
7/15/2028		207,491.17	207,491.17	15,561.84		223,053.01	
1/15/2029	1,879,975.00	207,491.17	2,087,466.17	15,561.84		2,103,028.01	2,326,081.02
7/15/2029		188,691.42	188,691.42	14,151.86		202,843.28	
1/15/2030	1,920,834.00	188,691.42	2,109,525.42	14,151.86		2,123,677.28	2,326,520.55
7/15/2030		169,483.08	169,483.08	12,711.23		182,194.31	
1/15/2031	1,962,581.00	169,483.08	2,132,064.08	12,711.23		2,144,775.31	2,326,969.62
7/15/2031		149,857.27	149,857.27	11,239.30		161,096.57	
1/15/2032	2,005,235.00	149,857.27	2,155,092.27	11,239.30		2,166,331.57	2,327,428.13
7/15/2032		129,804.92	129,804.92	9,735.37		139,540.29	
1/15/2033	2,048,816.00	129,804.92	2,178,620.92	9,735.37		2,188,356.29	2,327,896.58
7/15/2033		109,316.76	109,316.76	8,198.76		117,515.52	
1/15/2034	2,093,344.00	109,316.76	2,202,660.76	8,198.76		2,210,859.52	2,328,375.03
7/15/2034		88,383.32	88,383.32	6,628.75		95,012.07	
1/15/2035	2,138,840.00	88,383.32	2,227,223.32	6,628.75		2,233,852.07	2,328,864.14
7/15/2035		66,994.92	66,994.92	5,024.62		72,019.54	
1/15/2036	2,185,325.00	66,994.92	2,252,319.92	5,024.62		2,257,344.54	2,329,364.08
7/15/2036		45,141.67	45,141.67	3,385.63		48,527.30	
1/15/2037	2,232,820.00	45,141.67	2,277,961.67	3,385.63		2,281,347.30	2,329,874.59
7/15/2037		22,813.47	22,813.47	1,711.01		24,524.48	
1/15/2038	2,281,347.00	22,813.47	2,304,160.47	1,711.01		2,305,871.48	2,330,395.96
7/15/2038							
<hr/>							
	37,484,000.00	8,372,620.65	45,856,620.65	630,445.48	206,162.00	46,693,228.13	46,693,228.13

Notes:

FY17 Water Budget - 5 Year Forecast

5-Year Forecast						
Mayor						
	Budget FY16	Allowed FY17	Forecast FY18	Forecast FY19	Forecast FY20	Forecast FY21
Water-Revenue						
User rate	\$2.78	\$2.78	\$3.09	\$3.45	\$3.85	\$4.32
Percent Change	2.6%	0.0%	11.2%	11.7%	11.6%	12.2%
Water-Residential Usage	1,223,805	1,223,805	1,223,805	1,223,805	1,223,805	1,223,805
Water-Commercial Usage	1,087,223	1,087,223	1,087,223	1,087,223	1,087,223	1,087,223
Residential Usage	\$ (3,402,178)	\$ (3,402,178)	\$ (3,781,558)	\$ (4,222,128)	\$ (4,711,650)	\$ (5,286,838)
Commercial Usage	\$ (3,022,480)	\$ (3,022,480)	\$ (3,359,520)	\$ (3,750,920)	\$ (4,185,809)	\$ (4,696,804)
Charge for Services	\$ (803,000)	\$ (736,500)	\$ (736,000)	\$ (736,000)	\$ (736,000)	\$ (736,000)
Water Infrastructure Fee	\$ (30,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)
Water Supply Fee	\$ (140,000)	\$ (120,000)	\$ (120,000)	\$ (120,000)	\$ (120,000)	\$ (120,000)
Other Revenue	\$ (9,000)	\$ (9,000)	\$ (9,000)	\$ (9,000)	\$ (9,000)	\$ (9,000)
Engineering Revenue	\$ (100,000)	\$ (102,000)	\$ (94,400)	\$ (94,400)	\$ (94,400)	\$ (94,400)
Total Revenue	\$ (7,506,658)	\$ (7,417,158)	\$ (8,125,478)	\$ (8,957,448)	\$ (9,881,859)	\$ (10,968,042)
Water-Expenditures						
Salaries-Water	\$ 2,025,726	\$ 2,062,789	\$ 2,161,525	\$ 2,199,795	\$ 2,231,895	\$ 2,264,826
Benefits - Water & Engineering	\$ 778,072	\$ 825,889	\$ 857,724	\$ 890,809	\$ 925,713	\$ 961,999
Expenses-Water	\$ 2,497,955	\$ 2,555,712	\$ 2,738,927	\$ 2,848,484	\$ 2,962,424	\$ 3,080,921
Engineering	\$ 417,214	\$ 427,470	\$ 447,040	\$ 455,497	\$ 462,656	\$ 469,930
Debt	\$ 1,094,811	\$ 1,104,858	\$ 1,277,773	\$ 3,738,741	\$ 3,634,676	\$ 3,559,489
Insurance	\$ 142,834	\$ 142,834	\$ 142,834	\$ 142,834	\$ 142,834	\$ 142,834
Capital	\$ 1,170,500	\$ 1,099,500	\$ 484,500	\$ 484,500	\$ 484,500	\$ 484,500
Total Expenditures	\$ 8,127,112	\$ 8,219,052	\$ 8,110,323	\$ 10,760,660	\$ 10,844,697	\$ 10,964,499
Surplus/(Deficit)	\$ (620,454)	\$ (801,894)	\$ 15,155	\$ (1,803,212)	\$ (962,838)	\$ 3,543
Year End Retained Earnings	\$ 4,654,203	\$ 3,352,309	\$ 3,867,464	\$ 2,064,252	\$ 1,101,414	\$ 1,104,957



DOCUMENT 20-D

18.2

CITY OF HAVERHILL

In Municipal Council May 24 2016

ORDERED:

An Ordinance Relating to Parking (52 High Street—Rear of the house)—Handicap Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Chapter 240 Section 85, Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following:

LOCATION	REGULATION	HOURS/DAYS
<u>52 High Street (REAR of the house)</u>		
In front of No. 52 (Rear) High Street except for 1-24 hour handicapped parking space at No. 52 (Rear)	No Parking	24 Hours

APPROVED as to legality:

City Solicitor
William D. Cox, Jr.

PLACED ON FILE for at least 10 days

Attest:

City Clerk



Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

May 16, 2016

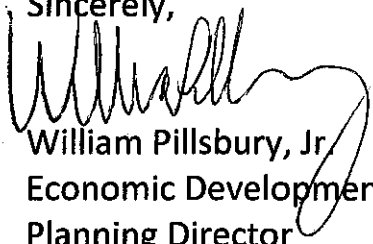
John A. Michitson, Council President
& City Council Members
City Hall—Room 2014
City of Haverhill, MA 01830

**RE: REQUEST TO ESTABLISH A HANDICAP PARKING SPACE AT
52 High Street--REAR**

Dear Council President Michitson & City Councilors:

As per your request dated May 12, 2016 addressed to Chief DeNaro and the request from Officer Powell dated 4/28/16 that was approved by Chief Alan DeNaro on 4/27/16, I am submitting a Municipal Ordinance to add one handicap parking space at number 52 High Street—REAR.

Sincerely,



William Pillsbury, Jr.
Economic Development &
Planning Director

WP/lw

CITY COUNCIL

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VICE PRESIDENT
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CITY HALL, ROOM 204
4 SUMMER STREET
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CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

May 12, 2016

TO: Mr. William Pillsbury
Planning and Development Director

RE: **Document to Establish Handicap Parking Ordinance – 52 High Street Rear**

Dear Mr. Pillsbury:

At the City Council meeting held on May 19, 2016, the following request for a handicap parking space was approved and submitted by Chief DeNaro:

- 52 High Street – *Officer Powell recommends that the sign be placed at the rear of the house on Arch Ave*

Would you kindly prepare the proper documents and place it on the next Council agenda for action. Thank you for your continued cooperation, consideration and assistance. It is appreciated.

Sincerely yours,


John A. Michitson, President
Haverhill City Council

JAM/bsa

encl.

c: Mayor James J. Fiorentini
City Councillors
Police Officer Lance Powell

To: Chief Denaro
From: Officer Powell
Date: April 28, 2016
Re: Handicap sign request

Sir,

I have received an application for a handicap parking sign from Jean Easter of 52 High St. She has an active Massachusetts handicap placard issued to her. I have inspected the location and her request is appropriate. She currently has limited off street parking. I would recommend that a Handicap parking space be placed in the rear of her home located on Arch Ave.

Respectfully Submitted,


Officer Powell

(Backup)

CITY OF HAVERHILL
APPLICATION FOR HANDICAP PARKING SIGN

*NEW ☒
*RENEWAL ☐

DATE OF REQUEST 2-2-16 DATE OF APPROVAL 4-27-16

NAME: Jean Easter

ADDRESS: 52 HIGH ST Haverhill Mass. (in back of house)

TELEPHONE #: 978-398-8345 cell

VEHICLE TYPE: 2015 Sentra Sedan Nissan color-Red

PLATE #: 29J157

Do you currently have off street parking at your residence? ☒ Yes ☐ No

If yes, why is there a need for a handicap parking sign?

THERE IS MORE THAN ONE VEHICLE
IN BACK OF HOUSE 609 ARCH AVE 1ST FLOOR

Did you have a handicap parking sign at a previous address? ☐ Yes ☒ No

If yes, location? _____

X Jean Easter
Applicant Signature

- Please include a copy of your current handicap placard or handicap registration, along with this application.

☒ Approve ☐ Denied

Reason for denial _____

Alan R. P. [Signature]
Chief of Police Signature

☐ Approve ☐ Denied

Reason for denial _____

City Council Approval _____

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

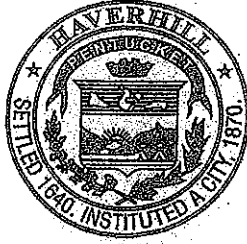
MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.

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4 SUMMER STREET
PHONE: 978 374-2328
FAX: 978 374-2329
WWW.CI.HAVERHILL.MA.US
CITY@CITYOFHAVERHILL.COM

City Clerk

61-1
CITY COUNCIL

JOHN A. MICHITSON
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 VICE PRESIDENT
 ANDRES X. VARGAS
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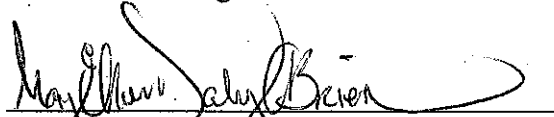
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18.4
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 citycnci@cityofhaverhill.com

May 25, 2016

TO: Mr. President and Members of the City Council

Councillor Mary Ellen Daly O'Brien would like to discuss the need to have the loading zone on Washington Street after business hours.


 City Councillor Mary Ellen Daly O'Brien

IN CITY COUNCIL: May 31 2016

CONTINUED TO JUNE 7 2016

Attest:

City Clerk _____



DOCUMENT 64

8.5

CITY OF HAVERHILL

In Municipal Council May 24 2016

ORDERED:

MUNICIPAL ORDINANCE

CHAPTER 240

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, as amended, be further amended by adding the following to § 240-98 Schedule P: Heavy Commercial Vehicles:

NAME OF STREET	LOCATION OF EXCLUSION	EXCLUSION TYPE	EXCLUSION TIMES
Lawrence Road	From Groveland Road to Salem Street	All vehicles over 2 ½ tons	24 Hours 7 days

APPROVED AS TO LEGALITY:

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

May 17, 2016

**MEMO TO: CITY COUNCIL PRESIDENT JOHN MICHITSON AND
MEMBERS OF THE CITY COUNCIL**

Subject: *Lawrence Road – Heavy Vehicle Truck Exclusion (HVTE)*

We recently had a Study done for Lawrence Road to determine if it would be proper to have a HVTE on the roadway. The Study recommended that such exclusion was proper, and MassDOT agrees and approves (see attached). Also attached is the proposed Ordinance for the exclusion. Please place on file for 10 days at the May 24th meeting, for vote at the June 7th meeting.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer

C: Mayor Fiorentini, Stankovich, Ward, DeNaro, Cox



Charles D. Baker, Governor
Karyn E. Polito, Lieutenant Governor
Stephanie Pollack, Secretary & CEO
Thomas J. Tinlin, Administrator



May 2, 2016

Mr. John H. Pettis III, P.E.
City Engineer
City Hall, Room 300
4 Summer Street
Haverhill, MA 01830

Dear Mr. Pettis:

This is relative to a recent request received by MassDOT for a twenty-four hour, two and one-half ton Heavy Commercial Vehicle Exclusion for Lawrence Road in the City of Haverhill.

Please find attached a copy of Traffic Regulation Permit No. 128-7201 for Lawrence Road, dated May 2, 2016. Please forward to this office a copy of the official municipal ordinance adopting this regulation into the City's rules and regulations at your earliest convenience.

Sincerely,

Neil E. Boudreau
State Traffic Engineer

RFW/
Att.
Cc. Dist. 4 Traffic
Chief of Police



TRAFFIC ENGINEERING & OPERATIONS
HEAVY COMMERCIAL VEHICLE EXCLUSION
TRAFFIC REGULATION PERMIT

City/Town: **HAVERHILL**

Date: **May 2, 2016**

Permit No. **128-7201**

Under the authority of MASS. GEN. LAWS Ch. 85, § 2, the Commonwealth of Massachusetts Department of Transportation Highway Division hereby approves the Municipal Ordinance enacted by the City Council of the City of Haverhill with such stipulations and exceptions, if any, as are noted herein.

The validity of this permit is contingent upon the conformity of the signs erected or used in connection with this Traffic Rule and Regulation, with the standards and specifications prescribed by MassDOT.

EXCLUDED ROUTES – Lawrence Road

EXCLUSION TYPE – Two and one half (2 ½) Tons

HOURS OF EXCLUSION – 24 hours

DAYS OF EXCLUSION – 7 Days

ALTERNATE ROUTE – Salem Street, Groveland Road

EXEMPTION: *This exclusion does not apply to heavy commercial vehicles going to or coming from any of the above excluded routes for the purpose of making deliveries of goods, materials or merchandise to or similar collections from abutting land or buildings or adjacent streets or ways to which access cannot otherwise be gained; or to vehicles used in connection with the construction, maintenance and repair of said streets or public utilities herein; or to Federal, State, Municipal or public service corporation owned vehicles.*

FOR MASSDOT HIGHWAY DIVISION



State Traffic Engineer

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June 3, 2016

TO: Mr. President and Members of the City Council:

Councillor Andres Vargas and President Michitson request to introduce Janet Begin of the Marigold Montessori School.

Andres Vargas
City Councillor Andres Vargas

John A. Michitson
Council President John A. Michitson

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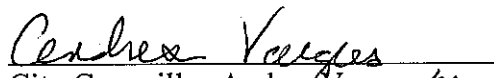
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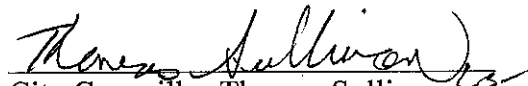
June 3, 2016

TO: Mr. President and Members of the City Council:

Councillors LePage, Vargas and Sullivan would like to introduce Keith Boucher of the Mt. Washington Neighborhood Group, to discuss the recent award of the Federal Working Cities Challenge from the Federal Reserve Bank of Boston.

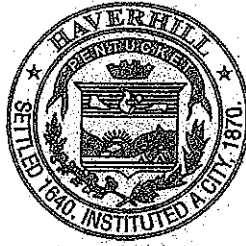

City Councillor Colin LePage


City Councillor Andres Vargas


City Councillor Thomas Sullivan

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June 3, 2016

TO: Members of the City Council:

Council President Michitson wishes to address the plans for the Tilton, Consentino and Whittier Middle School buildings.


Council President John A. Michitson

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CITY OF HAVERHILL HAVERHILL, MASSACHUSETTS 01830-5843

DOCUMENTS REFERRED TO COMMITTEE STUDY

55-X	Communication from Councillor Sullivan regarding a Jr. Park Ranger Sumer Program	Public Safety	8/19/14
74-Q	Communication from Councillor Macek requesting discussion re: exploring various Possibilities for "Expanded Notification" processes for certain matters re: Zoning Changes and Special Permit application.	A&F Transferred- Planning & Development	7/14/15 2/2/16
	Suspension of Rules to discuss unpermitted BnB's operating in City of Haverhill	A & F	10/20/15 1/27/16
6-Q	Communication from Councillor Macek requesting a discussion on the establishment of an Adult Fitness and Wellness zone	NRPP	2/9/16
6-W	Communication from Councillor Bevilacqua requesting to discuss Wood School Play-ground	NRPP	2/23/16
6-Z	Communication from Council President Michitson requesting to introduce Ron MacLeod to discuss traffic & safety concerns and associated public safety resources	Public Safety	3/8/16
38-B	Communication from Councillors Macek and Bevilacqua requesting discussion on current zoning regulations for housing conversions and possible changes necessary to protect integrity of existing property and neighborhoods	Planning & Dev.	3/8/16
38-F	Communication from Councillors Barrett and LePage requesting to discuss double poles in the City	A & F	3/15/16
38-W	Communication from Councillor Barrett requesting to give an update on response from MBTA/Keolis & US EPA about idling trains in Bradford	Citizen Outreach	4/5/16
51	Communication from Pres. Michitson requesting to submit petition from Burnham St. residents requesting Burnham St. be made one way coming in from Groveland St. onto Burnham	Public Safety	4/12/16